



Faculty Senate

DRAFT MINUTES

DRAFT MINUTES	MEETING NOTICE	MINUTES APPROVED
Created 3/5/2021	To committee: 02/26/2021	3/26/2021

FACULTY SENATE

Meeting notice sent: Feb 26, 2021

Meeting Date: March 5, 2021

Meeting start time: scheduled 9-10:30 am Actual start: 9:02 am

Meeting location: Zoom (COVID protocol)

Meeting secretary: Kerri Friel

Quorum = 15

Roll Call:

Last name	First	Discipline	Department	Division	Attendance
Arsenault	Joseph	Emergency Mgt	Nursing	HARS	Y
Austin	James	Library	Library	LRC	Y
Burke	Margaret	Computer Science	Computer Studies	BSTEM	Y
Burns	Emily	Geology	Physics and Engineering	BSTEM	Y
Friel	Kerri	Dental	Dental	HARS	Y
Galleshaw	Julie	Dental	Dental	HARS	Y
Hart	Roger	Astronomy	Physics and Engineering	BSTEM	Y
James	Eileen	English	English	AHSS	N
Josephs	Maddie	Allied Health	Allied Health	HARS	Y
Kilduff	Raymond	Psychology	Psychology	AHSS	Y
Killgore	Leslie	Sociology	Social Sciences	AHSS	Y
Leasher	Barbara	Math	Math	BSTEM	Y
Levitre	Dina	English	English	AHSS	Y
MacDougall	Sheryl	Law	Law	AHSS	Y
O'Neill	Daniel	Art	Art	AHSS	Y
Rieger	Matthew	Physics	Physics and Engineering	BSTEM	Y
Robinson	Jody	Engineering	Physics and Engineering	BSTEM	Y
Rood	John	Nursing	Nursing	HARS	Y
Ryan	Laura	Library	Library	LIBR	Y
Salvatore	Marilyn	Theatre	Performing Arts	AHSS	Y
Sneesby	Sandra	Communication	English	AHSS	Y
Stockford	Jason	Math	Math	BSTEM	Y
Susi	Holly	Communication	English	AHSS	Y
Swift	Tara	Union President	Union	-	N
Swithers	Kristen	Biology	Biology	BSTEM	Y
Ulricksen	Matthew	Political Science	Social Sciences	AHSS	Y
Verdi	Genevieve	Psychology	Psychology	AHSS	Y
Zellers	Mark	Art	Art	AHSS	N
Zoto	Christopher	Chemistry	Chemistry	BSTEM	Y

Guests: Dean George Hart and Basile Panoutsopoulos

DISPOSITION OF MINUTES - Senate Chair Luzzi-Sneesby - Faculty Senate Meeting #1 February 19, 2021

Motion to Approve: Senator Maddie Josephs

Second: Senator Marilyn Salvatore

Discussion: corrections

Motion to Approve with Corrections

Vote: Yes 24 NO 0 ABSTAIN 1

REPORTS OF LEADERSHIP COMMITTEE

1. Announcements and Report of the Chair - Senate Chair Luzzi-Sneesby

a. Agenda and Meeting structure modeled after URI Senate

b. National Council on Faculty Senates: CCRI will be welcomed as a member and would be the first Community College to do so.

The group mission is to: work to ensure that various faculty senates nationwide play a coordinated, decisive role in university faculty members' shared *governance with their university administrations*.

Motion made for CCRI faculty Senate to join National Council on Faculty Senates

Motion to Approve: Senator Jason Stockford

Second: Senator Joseph Arsenault

Discussion

Vote: Yes 24 NO 0 ABSTAIN 0

c. CCRI Leadership: CCRI President and Vice President of Academic Affairs were invited to join the Senate as ex-officio members. They have agreed to do so. Next week Senate Chair, Senator Luzzi-Sneesby and Senate Vice Chair, Senator Ulricksen will be meeting with President Hughes and VPAA Costigan.

d. Timeline for Senate work:

Upcoming dates for Faculty Senate Meetings:

- March 26 , April 9, April 23, May 7 and May 14. All meetings will be held from 9-10:30 am. Fall 2021 meeting September 10.

By-law completion target date is May 14, 2021

The leadership committee will work on committee assignments over the summer and will survey Senators for input on which committees you would like to serve on.

2. Update regarding Press Release - Senate Leadership Member Susi

a. Senator Susi has drafted a press release and been working with Amy Kemp, Director of Marketing. Holly will follow up with Amy if the press release has not been sent by next week. The Press Release will be sent to local newspapers

3. Update regarding Website - Senate Leadership Member Friel

a. Senator Friel reviewed the amendment language, that was approved in December, regarding the Faculty Senate website.

Amendment: *The Faculty Senate is responsible for approving and coordinating any matters that come before it and ensuring that all discussions, actions, and deliberations are continually reported to the faculty via one website: www.ccri.edu/senate*

She had reached out to Dan Baker, the web manager for the college website and was informed that Pattie Neves, Governance Coordinator, would be the IP for the faculty senate website and the website would be included as part of the Governance website. Concern is that that Governance Coordinator is a part time position, and it is important that updates to Senate information be timely and accurate. The Senate leadership would prefer to manage its own webpage . Updates to this matter will be provided to the Senate body.

4. **Update regarding By-Laws work - Senate Vice-Chair Ulricksen**

- a. Bylaws Update: Delivered Senate Chair Luzzi-Sneesby due to connectivity issues
URI Senate By-laws are being used as the model for CCRI's Senate Bylaws. Procedure for updating will be discussed later in meeting.

Recommendations of the Leadership Committee - Senate Vice-Chair Ulricksen

Amendments to existing Interim Rules of Procedure:

1. Raise hand feature in Zoom to register a vote
Motion to Approve: Senator Maddie Josephs
Second: Senator Marilyn Salvatore
Discussion
Motion to Approve with Corrections
Vote: Yes 2 NO 22 ABSTAIN 0
Roll Call will continue to be used to register a vote

2. Motion to limit individual speaking time 2 minutes per motion
Motion to Approve: Senator Jason Stockford
Second: Senator Maddie Josephs
Discussion
Motion to limit individual speaking time 2 minutes per motion Withdrawn by Senator Stockford
Motion to limit individual speaking time 2 minutes per recognition by Senate Chair
Motion to Approve: Senator Dan O'Neil
Second: Senator Jason Stockford
Vote: Yes 23 NO 0 ABSTAIN 0, Senator Austin left meeting

3. If debate on a motion exceeds 30 minutes, a member of the senate may make a motion to close debate
Motion to Approve: Senator Jason Stockford
Second: Senator Friel
Discussion, Question moved by Senator Maddie Josephs
Vote: Yes 21 NO 0 ABSTAIN 0, Senator Arsenault & Robinson left meeting

Recommend procedure to craft the By-Laws sections

1. Senate Leadership Committee will draft and prepare URI sections with CCRI modifications for our context and distribute the to the Full Senate
2. Senators must submit proposed amendments to the Chair by the end of day on March 19th (five days before the next meeting)
3. Full Senate discusses and approves select sections at the regular meetings
4. Complete By-Law approval by May 14, 2021, the last day of the Spring 2021 semester, the end of the legislative session.

Motion to Approve: Senator Jason Stockford
Second: Senator Margaret Burke
Discussion: none
Vote: Yes 21 NO 0 ABSTAIN 0

New Business: None

Adjournment:

Motion to Adjourn: Senator Jason Stockford
Second: Senator Holly Susi
Discussion: none
Vote: Yes 21 NO 0 ABSTAIN 0

Minutes respectfully submitted,

Keri Friel

Appendix A

COMMUNITY COLLEGE OF RHODE ISLAND FACULTY SENATE

UPDATED MARCH 5, 2021

PROPOSED INTERIM RULES OF PROCEDURE

1. A quorum shall exist when a simple majority of senators is present.
2. Please raise your hand using the raise hand feature in Zoom to speak and wait to be recognized. Once you are recognized, please say your name and the discipline you represent.
3. No vote shall be taken in the absence of a quorum.
4. All motions shall pass upon a simple majority of those senators present and voting.
5. No vote shall be taken until all senators and ex officio members wishing to speak to a motion have spoken once.
6. Senators individual speaking time will be limited to 2 minutes, per recognition by Senate Chair.
7. If debate on a motion exceeds 30 minutes, a member of the senate may make a motion to close debate.
8. Agendas and supporting documents shall be distributed to the body and publicly posted at least five (5) business days prior to meetings.
9. No new business shall be taken up for immediate consideration by the body without the unanimous consent of the Senators present.
10. Proxy votes are not permitted.
11. All committees established by the Senate shall operate pursuant to these rules of procedure.
12. These rules will remain in place pending adoption of formal bylaws.