CCRI FACULTY SENATE
Online Learning
Minutes

Date: February 7, 2025
Time: 11:00 – 12:00 pm
Place: Zoom
Members: Inglish Morgan, Soudabeh Valicenti, Justine Egan-Kunicki, Shereef Ellaboudy, Danielle Brilliant, Kristen Swithers, Mike Marrapodi, Liz Del Sesto, Mish McIntyire

Item I: Call to order 11:05 am
   Attendees: Inglish Morgan, Justine Egan-Kunicki, Mike Marrapodi, Liz Del Sedsto

   Approval of the Minutes: N/A

Item II: Discussion Items

   I.   Item I: Syllabus Policy Update: Mike stated that additional research is necessary to clarify the accreditation requirements concerning items transferred to the repository and the syllabus.

   II. Item II: Course Quality
        a. How are we recruiting these faculty members, and what training do they need to complete?
             i. To qualify as an OSCOR reviewer, faculty members are encouraged to have all three levels of their courses reviewed. This process not only enhances your qualifications but also contributes to the overall quality and effectiveness of the program.
        b. Who is responsible for confirming that a syllabus has been posted for each course?
             i. The recommended solution for enforcing the syllabus policy, particularly regarding its availability in the Blackboard course room, is for each faculty member to take a screenshot that clearly shows the course reference number (CRN). This screenshot should be included in the email when the syllabus is submitted to the chair for their records.
        c. How can we determine the quality of existing online courses that will be offered as part of new online programs?
             i. Additional information is required to establish a process ensuring a program qualifies for offering a certificate or degree entirely online.

   III. Item III: OLC Goal Topics Spring 2025
        a. Course Merge – In progress

Item III: Other Business

a. Course Merge – This is in progress with a special committee, and no OLC action is needed.

Item III: Committee Meeting Dates

Spring 2025 from 11:00 am – 12:00 Noon via Zoom

- January 24
- February 7
- March 21
- April – no meeting
- May 2

Adjourn: 11:31 am

Scribes: Inglish Morgan