

**Minutes DRAFT**

**Date & Time:** 12/13/2024 Time: 11:30am - 1:30pm Location: webex

**Webex Link:** <https://ccri.webex.com/ccri/j.php?MTID=m86a59de168c7b4ab1debfbdb35938428>

**Attendance:**

<b>Name</b>	<b>Committee Role</b>	<b>Attendance</b>
Andrew Goodman	Chair, Voting Member	present
Candace Grist	Voting Member	present
Kellie Lacerda	Voting Member	absent
Jillian Lang	Voting Member	present
Sabine Moritz	Voting Member	present
John Mowry	Voting Member	absent
Beth Amish	Ex-Officio Member	present
Michael Hudspeth	Ex-Officio Member	present
Suzanne Carr	Ex-Officio Member	absent
Christine Sweet	Ex-Officio Member	present
Michael Marrapodi	Ex-Officio Member	absent
Jim Bradley	Ex-Officio Member	present
Rajeev Jayadeva	Ex-Officio Member	present
John Vota	Ex-Officio Member	present

**Start 11:30**

**Agenda Items:**

1. Welcome
2. Approval of Minutes from Meeting on 11/12/24
  - a. Jillian moved, Andrew second, all approve. Minutes approved at 11:32

3. Old Business  
Faculty Classroom Technology Needs Survey Results

Beth provided overview: closed-caption and accessibility are most often referenced, hyflex not widely used, lecture capturing is most wanted feature, suggestion to form subgroup for audio-visual standards, address lack of information

IT Strategic Plan: Jim presented overview, student input needed

LMS RFP: discussed progression

4. New Business

AI committee formed, will provide guidelines for faculty  
Discussed Senate resolution commitment to IT

Motion to adjourn Jillian, Andrew seconded, all in favor

Adjourned at 12:34