

Minutes DRAFT

Date & Time: 09/20/2024 Time: 11:30am - 12:30pm Location: webex

Webex Link: <https://ccri.webex.com/ccri/j.php?MTID=mcf77>

Attendance:

Name	Committee Role	Attendance
Andrew Goodman	Chair, Voting Member	present
Candance Grist	Voting Member	present
Kellie Lacerda	Voting Member	present
Jillian Lang	Voting Member	present
Sabine Moritz	Voting Member	present
John Mowry	Voting Member	absent
Beth Amish	Ex-Officio Member	present
Michael Hudspeth	Ex-Officio Member	present
Suzanne Carr	Ex-Officio Member	present
Christine Sweet	Ex-Officio Member	present

Start 11:30

Agenda Items:

1. Welcome
2. Approval of Minutes from Meeting on 5/16/2024

Kellie motioned to approve, Jillian seconded, all in favor, no abstains approved at: 10:35

3. Old Business

RFI Update

- The RFI was approved right before Chris Spryngle left, now on hiatus until new Executive Director of Online Learning is hired.
- The goal is to wait for the new person to come on board before proceeding with the RFI.
- There are three finalists for the position, and the president wants to review their CVs before making a decision.
- Not possible to give the chosen candidate the RFI after they've accepted the position but before they officially start.

AI-ICC Update

- AI ICC is working on a community resolution on AI usage to guide decision-making processes.
- The AICC is developing policies and procedures for creating task groups, starting with academic integrity. policy is worked on, procedure to create task groups

4. New Business

Software Request Policies

- There is a need for larger software request policies and procedures, as well as coordination between staff assembly and academic technology committees.
- The college wants everyone, including faculty, staff, and administration, to follow a new process for purchasing software.
- The IT department wants to work with stakeholders to review needs and ensure compliance with accessibility standards.
- There is a need for a workflow procedure to approve and vet requests for software integrations.
- Resolution on technology budget, ideally should be put forward at next senate meeting. Have draft of resolution at October meeting to present it to senate in November
- Jim shared draft strategic plan for IT on sharepoint, will discuss it at October meeting
- URIs LTI workflow <https://its.uri.edu/brightspace-integrations/>

iPad Program

- Discussion of the introduction of a one-to-one iPad program to improve access to technology for students.
- Questions were raised about compatibility with existing software and the need for additional staff support and funding.
- The goal is to address equity issues and potentially change how technology is used on campus.
- Andrew and Beth invited to speak to ITD with Apple, asking to email any questions for apple to Beth

5. Adjourn

- Jillian motioned to adjourn, Candance seconded, all in favor. Adjourned at: 12:30

