

Council Notes

November 28, 2018

Prepared by: Deb Zielinski

Attendees: Meghan Hughes, Deb Zielinski, Robyn Greene, Ron Cavallaro, Sara Enright, Ruth Sullivan, Julian Alssid, Peter Shoudy, Elizabeth Canning, Alix Ogden, Thomas Sabbagh, Bruce Busby, Bobby Gondola, Peter Bardsley, Tracy Karasinski, Bob Cipolla, Melissa Fama, Greg LaPointe, Michael Cunningham, Ron Schertz, Jude Tomasino, Zdenko Juskuv, Leslie Florio, and Kristen Albritton.

President's Remarks:

- Meghan welcomed everyone and introduced Leo Cepeda, a first-year Nursing student, who is also the student representative on the CCRI Foundation Board. Leo shared his story and how he came to be at CCRI.
- Meghan also welcomed Jude Tomasino to the Council, as the new president of the PSA and Kristen Albritton, our new Vice President for Finance & Strategy.
- Meghan presented the slide deck that was shared at the town hall meetings.

Minutes of 9/26/18 (previously distributed)

- Meghan called for a motion to approve the Council minutes dated 9/26/18. Ron C. made a motion to approve, Leslie seconded, and the minutes were unanimously approved.

Policy Review:

Sara presented the Suicide Prevention Policy (previously distributed). She indicated that the state required the schools to have this policy. It is required by law so the Council does not need to take a formal vote. Michael C. reviewed the policy and noted that the college will require annual training for staff who work with students so that they can identify red flags. A non-emergency online referral system is available.

Removing Barriers to Student Success

Tracy and Michael presented on how the college works with students to remove barriers. We have hired our first college social worker, Shanna Wells to advance this work.

We are developing relationships external to CCRI and have met with DHS and should have an MOU with Dunamis Synergy, a community development initiative through the West Elmwood Housing Development Corporation, which supports parents with young children to acquire post-secondary credentials and career track jobs and offers supports to pregnant and parenting teens. We are also working to establish food pantries on our campuses.

Maximizing Transfer:

Bruce presented on General Studies. Under Shawn Parker's leadership, the General Education Committee has identified key indicators which will help the college clarify the learning objectives under each Gen Ed attribute and will form a stronger foundation for the assessment of our Gen Ed student learning outcomes. With the development of the key indicators, the college will also be better able to articulate the transferability of CCRI courses to other institutions. As

the Pathways Project continues to develop, the newly defined key indicators, as essential learning outcomes, will be easier to track and assess.

Workforce Partnerships Update:

Julian gave a brief update on what is happening in his division, including the launch of the apprentice program with EB in September (tech and management tracks) and the second cohort of Pharm Tech program has launched. This program has received great feedback from the students and the company. It offers career-track jobs in the retail and management sides of CVS. The Data Literacy program has also launched, starting with AAA in October.

Academic Affairs Update:

Melissa reported on tenure and promotion. There were two Guided Pathways events held in Warwick and Lincoln, which were well attended and which received positive feedback. There is drop-in advising for Health Pathway students at KC and FC. With Ruth Sullivan retiring, Melissa will serve as Interim Dean of Learning Resources. There is a Pathways summit on January 23, which Davis Jenkins will facilitate.

Student Affairs Update:

Sara spoke about enrollment. There is a push for spring enrollment; headcount is down 3%, credits are down 1%. We have had good success with texting and Degree Works is outstanding technology. She reported on CLSS, which is new technology for the master schedule and records team, and Starfish, a new student success initiative.

Administration Update:

Alix gave an update on the Facilities Master Plan work. There are three themes that have emerged: (1) people like the Great Hall and want to see it replicated on the other campuses, or something similar; (2) teaching spaces/classrooms and (3) food services. The presentations will be online if you are unable to attend any of the group meetings.

Regarding the CIP, historically, CCRI has not gotten its fair share. We are going to continue the work at the Knight Campus with a focus on Student Services with a well-understood concierge system.

Institutional Advancement Update:

Bobby spoke about cultivating essential funders, reaching out, and connecting in the community. He is continuing to work to align the Foundation Board and the Alumni Association. Bobby gave an update on new members of the Board, as well as staffing. Darthula Mathews has joined IA as Donor Services Manager. Over \$30,000 was raised at the Society of the Knights event celebrating outstanding alumni.

Information Technology Update:

Peter thanked everyone for the Office 365 migration process. There will be a test of the emergency communication system in the spring term.

Equity and Human Resources Update:

Elizabeth presented in her new role as permanent Associate Vice President of Equity & HR and is focused on strategic planning and doing a great deal of work around systems. The PACE survey closes 12/6.

Liston and Flanagan Campus Reports:

Ron spoke about the Goody Clancy presentations. He sees two basic initiatives – the atrium and the bookstore in Providence. He says there are space issues for full-time and adjunct faculty. There is interest in study and comfort areas outside the cafeteria

Newport County Campus Report:

Robyn reported that she met with Shanna, who is coming to Newport on Tuesday to meet with community partners. The Cyber Security program has been granted accreditation by NSA, which open doors for that program. The Health Equity Zone just received a \$600,000 grant from the RI Foundation to continue its work.

Next Meeting

January 23, 2019