

## **Council Notes**

**July 25, 2018**

**Prepared by: Deb Zielinski**

**Attendees: Meghan Hughes, Deb Zielinski, Rosemary Costigan, Robyn Greene, Leslie Florio, Ron Cavallaro, Gene Grande, Sara Enright, Ruth Sullivan, Julian Alssid, Pam Christman, Hilary Jansson, Elizabeth Canning, Steven Murray, Alix Ogden, Thomas Sabbagh, Bruce Busby, Michael Cunningham, and Bobby Gondola.**

### **President's Remarks:**

- Meghan welcomed everyone and hoped the summer has been enjoyable.
- Meghan introduced new team members, Bobby Gondola and Bruce Busby. Peter Shoudy, our new CIO, will join us on July 30. Meghan thanked Pam Christman for her great work as our interim CIO.
- Meghan reported that Dr. Melissa Fama will join the college in August as AVP for Academic Affairs and Dr. Alan Whitcomb joined the college as our new Director of Academic Program Review and Accreditation.
- Meghan recognized Jenn Harris and the IA team for making Raising Opportunities a better event than last year, reporting that \$180,000 was raised for student support.
- Governor Raimondo held a press conference at the Flanagan Campus on Monday announcing the expansion of RI Promise that would provide tuition-free junior and senior years at RIC and URI for students who have successfully completed their first two years and expanding to include adult learners; it is in the very early planning stages.

### **Minutes of 5/25/18 (previously distributed)**

Meghan called for a motion to approve the Council minutes dated 5/25/18. Ron C. made a motion to approve, Hilary seconded, and the minutes were unanimously approved.

### **Workforce Development Update**

- Julian provided an update regarding the RFP for Adult Education, about which he spoke when we last met. We received the largest funding increase of any ABE grantee, but are pursuing other funding opportunities to advance our strategy.
- A \$170k Real Jobs RI grant was received for three cohorts of Pharmacy Tech training for CVS, the first of which will begin in mid-September. A second Real Jobs RI grant for \$229k was received to run two more cohorts of our Fast Track to CNC Manufacturing Program.
- Julian announced two new team members, Jim Thomson and Kerrie Guigere, workforce development program coordinators, who will help support the CVS and CNC initiatives.
- CWCE has been rebranded to the Division of Workforce Partnerships. The division includes adult education, workforce development, transportation education, and, most recently, career services.

### **Academic Affairs Update**

- Rosemary updated the Council about the new team members in Academic Affairs, mentioned earlier by Meghan. She offered brief background updates.
- Sandra Sneesby, AA, and IT are working hard on the website for Guided Pathways. She thanked the department chairs and faculty who worked on the project. Two programs went to OPC: (1) a CAT scan certification for practicing radiology techs, which was a request made by the industry that this be offered; and (2) an Associate Degree in Communications & Media.
- The 5-year NEASC report is proceeding on schedule.
- Rosemary recognized Hilary and the Nursing faculty on the results of the first cohort of students using the new curriculum, who achieved a 91% pass rate. Last year it was in the 79-80% range.

### **Student Affairs Update**

- Sara reported on the robust summer enrollment; we are 9% over on headcount and 14% on credits.
- She identified several goals, the first being getting students enrolled for the fall; We expect 2-3k non-RI Promise students this fall. For new RIP students, our goal is to increase by 25% to 2,000.
- The returning RIP cohort represents the most enormous complexity, due to the requirements necessary to continue and the many variables.
- Sara reported that we have five new advisors on board being trained and expanded tutoring.
- We also have a new Dean of Enrollment Management, Amy Kacerik, who has hit the ground running.

### **Administration Update**

- Alix thanked everyone who participated in the Margolis Healy tabletop emergency preparedness exercise.
- On August 15, the Warwick PD has asked to do an active shooter drill on the 6<sup>th</sup> floor; it is a work in progress, and there will be a great deal of communication in advance.
- The Facilities Master Planning is ongoing. Goody Clancy is coming up with alternatives and collecting data this summer. The task force will reconvene in the fall with a goal to wrap up in the spring.

### **Institutional Advancement Update**

- Bobby thanked those around the table who have already met with him and talked about his background.
- The Foundation and Alumni Boards now have an annual calendar set to go out next week.
- The Society of the Knights biannual event is scheduled for October 26 at the Crowne Plaza.

### **Information Technology Update**

- Pam thanked everyone for their support during her role as interim CIO.
- Ally has been launched with the assistance of faculty, making their courses more accessible.
- A cyber security assessment has been completed.
- TouchNet mobile payment has been implemented, helping to support students able to pay using mobile technology.
- Eight rooms are coming on line for the Math Emporium in August.
- The Ellucian data warehouse will be implemented any day.
- There will be a soft launch of an evening help desk to support evening students.
- Office 365 will launch in October. Pam will hand off IT Governance and Data Governance to Peter.

### **Culture Work Update**

- Elizabeth spoke about focus groups and the task force and the work done by phenomenal employees.
- The website is up and she encouraged everyone to review the draft aspirational goals. She encouraged everyone to participate in the upcoming workshops.

### **Newport County Campus Report**

- Robyn reported that NCC is experiencing a more robust summer.
- Dina Levitre is now housed at the Newport County Campus, and the academic presence is welcomed.

### **Next Meeting**

September 26, 2018 @ 2:00 p.m.