

President's Council Minutes

April 17, 2024

Prepared by Jason Ramos

Attendees: Rosemary Costigan, Chris Szpryngel, Jim Bradley, Naglaa Gaafar Rego, Taiwo Adefiyiju, Isabella Zainyeh, Bill Stargard, Peter Bardsley, Beth Anish, Maddie Burke, Jennie Johnson, Kristen Swithers (for Kerri Friel), Rich Sullivan, Suzanne Carr, Alix Ogden, Jude Tomasino, Ron Cavallaro, Phil Gordon, Rebecca Heimel, Barbara Nauman, Bob Cipolla, Amy Kacerik, Ashley Casiano, Sybil Bailey, Allyson Handley, and Amy Kempe.

Welcome and introduction

Rosemary welcomed and introduced CIO Jim Bradley to the President's Council.

President's Update

- Rosemary reported on the following:
 - Kristen Swithers is joining the President's Council as the new president of the Faculty Senate
 - 15.5% reduction in enrollment since COVID and \$5m deficit
 - CCRI received approval for two Congressionally Directed Spending (CDS) proposals with the support of Senators Reed and Whitehouse and Congressman Magaziner: \$814,000 for the Community First CDS proposal and \$350,000 for the Justice-Involved Pathways CDS proposal.
 - Barbara Nauman will serve as interim VPAA, effective July.
 - Kellie Ann Wright, M&C Director, starting on 4/22/24.

Policy Approval

- Two policies are presented for consideration:
 1. NJCAA Compliance Policy was presented by Director of Athletics Ashley Casiano. Rosemary asked for a motion to approve as presented. Motions were made and unanimously approved.
 2. Remote Exam Proctoring Policy was presented by Interim VPAA Allyson Handley. Rosemary asked for a motion to approve as presented. Due to extensive discussion and need for refining of this policy, Rebecca made a motion to take the policy back to Academic Affairs and will present it at a future meeting. The motion was seconded by Amy and unanimously approved.

Divisional Updates

Allyson Handley – Academic Affairs

- Dr Anish - new hire for assistant dean of the library LILS from Roger Williams University
- New academic course opening in African American Studies
- Two new academic and certificate programs in environmental studies
- NCLEX (nursing exam) 85% nursing pass scores and 100% for practical with
- 85 applications for surgical tech
- 100% of dental hygiene students have passed

Amy Kacerik – Student Affairs

- We are 1% gain this year in summer enrollment and 35 days away from start
- This fall hoping for 2% increase
- Welcomed 600 students on April 6th for open house

Rich Sullivan – Finance & Administration

- Campus Police update – Promotion Capt. Timothy of Poulin to Deputy Chief of Police
- Implementation of state's Workday ERP system (go live January 2025)
- Capital project updates –
 - Knight campus student services – 78% complete ahead of schedule, estimated completion – January 2025
 - The Providence Atrium – estimated completion – November 2026
 - Lincoln Commons renovation – Estimated Completion – February 2027
- Budget challenges - CCRI requested total of \$4 million
 - Insurance cost increases for \$1 million,
 - COLA/Contractual \$.9 million,
 - Janitorial service contracts \$.83 million
 - Student receivables – bad debt \$.5 million
 - Medical insurance over planning values \$.47 million
 - Information technology critical needs \$.30 million

Alix Ogden – Institutional Equity, HR and Organizational Development

- New offices and divisions
 - Office of Talent Acquisition – continue to build strategies to diversity faculty and staff. Leverage HSI designation to recruit, hire, and retain employees - Ensure search committees and hiring managers are properly retained – improve hiring process
 - Office of Civil Rights and Title IX – expand trainings for faculty, staff and students in Title IX, non-discrimination, consent and harassment – adopt revisions to Title IX regs, build and train internal team to manage Title IX complaints, strengthen college policies around civil rights
 - Office of Labor and Employee Relations – develop a new management training program for new and existing employees; conduct successful negotiations with our unions; create tracking processes for grievances, ULPs; expand and strengthen exit interview process
 - Office of DEI/OD/Continuous Improvement – implement JEDI-B plan; expand and scale the events that celebrate the diversity of our community
 - Office of Human Resources Operations – support the implementation of state's Workday project; improve onboarding; develop technology solutions.

Jennie Johnson – Workforce Partnerships

- 1st cohort for Trainers Graduate from CCRI and GWO-certified Basic Safety training program - 1st in the state that provide 5 modules for safety
 - Supported by a \$500,000 grant from Ørsted and Eversource, this new center serves as the state's first and only GWO training program – the international standard for offshore wind safety training.
- Since 2017 officially over 5,000 employees trained from CCRI for Electric Boat
- Lifespan has been involved with offering training in CNA, Pharmacy Technician, and Patient Support Specialist. In 2024 the college is launching three additional programs with Lifespan, Phlebotomy (launching in May), Medical Assistant (launching in June) and Sterile Processing Technician (launching in the Fall).
- On March 14, 2024, seven students from CCRI earned Workforce Case Manager certificates. This cohort was the first to offer the case management certificate, versus our original social services certificate, and was funded by the Executive Office of Health and Human Services (EOHHS). All seven graduates are now employed full-time as Case Managers, earning \$25 per

hour. - looking for approval for BHDDH to launch an apprenticeship program for case manager certification program on 4/19/2024

Kristen Swithers – Faculty Senate

- Working on elections for spring. New senators will be sworn in on April 19 @ 4:30.

Naglaa Gaafar Rego – Staff Assembly

- Staff Assembly was charged with creating the four staff commitments, which was taken on by DEI committee. DEI Committee's goal is to address all guiding principles while encompassing the varied work of staff across the college.
- Stakeholder survey emailed out on March 25-29th; results were overwhelmingly positive – 67 stakeholders open the email and 36 responded

Next Meeting: October 2, 2024