Please e-mail transfer@ccri.edu from your CCRI e-mail account to have your credits re-evaluated. Students should first update their major online, if applicable.

Please include the following information:

Name (previous name, if applicable)
CCRI ID number
Old major & new major (if applicable)
School(s) that need to be re-evaluated
Specific coursework that you would like to have re-evaluated

- Please keep in mind that the Records Department does not evaluate health science or technical coursework. These credits must be approved through the appropriate department.

- Academic departments: https://www.ccri.edu/programs/

- Re-evaluations do not receive special priority, therefore, requests are taken in the order received and processed like any other transfer evaluation.

- Students will be notified of the results of the re-evaluations, either by traditional mail or via their CCRI e-mail.