

**COMMUNITY COLLEGE OF RHODE ISLAND
NEASC STANDARD 5 COMMITTEE: FACULTY
MINUTES**

Meeting: 11/04/11

Present: Cheri Markward, John Ribezzo, Terri-Ann Milligan, Chris Brooks

- The Committee reviewed various standards and topics and identified areas of discussion and assigned individuals responsible for following up on information regarding each standard and topic.
 1. The following standards were discussed: 5.16, 5.17, 5.18, 5.19, 5.20, 5.21, 5.22, 5.23, 5.24.
 2. The following topics were discussed: Teaching and Advising, Scholarship, Research, and Creative Activity, and Institutional Effectiveness.

Meeting: 11/15/12

Present: Lela Morgan, Cathy Livingston, Cheri Markward, John Ribezzo

- Discussed the sections of Standard 5 and the responsibilities of the co-chairs.

Meeting: 11/20/12

Present: Cheri Markward, John Ribezzo, Ron Schertz, Madelina Josephs

- The Committee discussed topics of importance for the Discussion and Appraisal sections of Standard 5 and the Committee members present were given the assignment of identifying talking points for the first draft.

Meeting: 11/27/12

Present: Cheri Markward, John Ribezzo, Madelina Josephs

- The Committee reviewed each standard (5.1 through 5.24) and identified the points that should be included in the Discussion and Appraisal sections. It was determined that John Ribezzo would write the first draft.

Meeting: 1/09/13

Present: Cheri Markward, John Ribezzo, Madelina Josephs

- The Committee reviewed the comments made on the 1st Draft-Description + Appraisal, and discussed what changes have to be made to the 2nd Draft-Description + Appraisal. The Committee also discussed the need to acquire information to be able to respond to several comments and to complete the draft.

Meeting: 1/24/13

Present: Donna Mesolella, Cheri Markward

- Asked questions about various topics for inclusion in the report and requested information to respond to various topics.

Meeting: 1/29/13

Present: Cheri Markward, John Ribezzo

- The Committee reviewed the third draft and made changes resulting from a meeting that Cheri Markward had with Donna Meselella on January 24th. A fourth draft has now been developed. Cheri Markward is having a meeting with Donna Meselella on January 31st to discuss questions not addressed at the January 24th meeting and questions that came up at today's meeting. More changes will be made to the draft after Cheri's meeting with Donna on January 31st.

Meeting: 1/31/13

Present: Lela Morgan, Cathy Livingston, Cheri Markward, Donna Meselella

- Asked questions about various topics for inclusion in the report and requested information to respond to various topics.

Meeting: 2/26/13

Present: Cheri Markward, John Ribezzo, Madelina Josephs

- The Committee reviewed Cathy Livingston's comments from the draft that was submitted on 2/1/13. Several changes and additions were made and a revised draft was submitted on April 1st. The Committee is still waiting on additional data to complete the report.