

MINUTES FROM NEASC STANDARD 3 COMMITTEE MEETINGS

- 9/9/2011** **Present:** Apshaga, Dunnigan, Grande, Haller, Heiser, Novak, O'Brien, Vicente, Wallace.
- Introduction of standard
- Discussion of scope of committee's work
- Assignment of standard articles to committee members for investigation
- 9/23/2011** **Present:** Apshaga, Dunnigan, Grande, Haller, Heiser, O'Brien, Wallace
- Sharon Vicente and Julie Novak withdrew from committee. Both said they were already overcommitted in their positions and for other committee work.
- Worked on PP slides and data first forms for presentation at co-chairs meeting
- 10/14/2011** **Present:** Apshaga, Dunnigan, Grande, Haller, O'Brien, Wallace
- Continued to work on PP and data first forms for co-chairs meeting
- 11/4/2011** **Present:** Apshaga, Dunnigan, Grande, Haller, O'Brien, Wallace
- Jeff Heiser withdrew from committee citing his many responsibilities with his position and other committee work
- We worked on PP and data first forms
- 12/15/2011** **Present: Dunnigan, O'Brien**
- Met with Lela, Cathy and Donna
- 11/27/2012** **Present:** Apshaga, Dunnigan, Grande, Haller, O'Brien, Wallace
- Writing group to draft standard statement
- 12/3/2012** **Present:** Apshaga, Dunnigan, Haller, O'Brien, Wallace
- Continue to draft statement

