

**NEASC Standards Team**  
**Standard Two: Planning and Evaluation**  
**October 27, 2011**  
**12-1pm**  
**Meeting Minutes**

**Present:** Vin Balasco, Langdon Clough, Bill LeBlanc, Paula Marcello

Vin reviewed the Quick Reference Sheet & Key Issues form that he created (attached).

Our next task is to focus on our “appraisal” for how well we are doing in meeting the stated NEASC expectations by reviewing our “standards.”

Committee members will re-read the entire report in CCRI’s 2004 self- study and review the Fifth Year Report again. As we review these documents we should be looking to identify “Key Issues” or concerns that should be emphasized.

Utilizing the attached form go to the Assessment Work Space and using the self-rating scale (A,B,C,0), rank the priority and offer evidence/comments for as many of the eight standards listed in the Assessment Work Space. You may also add a comment about institutional data that you wish you had.

During our next meeting we will need to discuss, consolidate and reach consensus on what will be reported to the members of all 11 standards.

By the 14<sup>th</sup> we need to prepare up to four Powerpoint slides to present to the group of all 11 Standards on November 17<sup>th</sup>. The slides should summarize our analysis/comments about how well we are meeting NEASC standards.

**Next Meeting:**

Thursday, November 10th

12:00pm

Room 0028

