

AGENDA/MINUTES for NEASC Standard 7

December 20, 2011

2-4 PM

Warwick Campus

Members Present: Kathleen Beauchene, MaryAdele Combe, Jim Glickman, Jennifer Hurrell, AnnMarie McMahon, Ruth Sullivan, Cathy Poirer, Leigh Martin, Maria Dursi

1. Creation/Discussion of Projections

Committee's Projections	Comments	Priority (on a scale of 1-5, with 1 being the highest)
1. Establish CCRI's definition of Information Literacy and Technological Literacy.		
2. Make Information Literacy and Technological Literacy more explicit in the Definition of the Educated Person: Four Abilities.		
3. Make informational and technological literacy explicit in course outcomes		
4. Target adjuncts, especially new adjuncts, through special mailings and other marketing devices to assure that they know about resources available to them, especially library instruction sessions.		
5. Enhance end-user/technology support for faculty who currently teach or would like to teach distance learning courses.		
6. Use an objective tool, like the Blackboard Rubric, to measure faculty competency prior to assigning distance learning course sections.		
7. Align Instructional technology goals and procedures with Academic Affairs/		

faculty needs.		
8. Improve communication between IT and Academic Affairs by strengthening existing governance structures (i.e., ATAC, Distance Learning Committee, etc.) and creating common goals between the two areas. ???		
9. Strengthen user support for faculty using technology in the classroom.		
10. Establish an institutional vision for the distance learning program with a mission and measurable outcomes/goals. Tie the vision of the distance learning program to budgetary resources, including personnel and capital expenditures.		
11. Provide incentives to faculty to develop/teach distance learning courses.		
12. Encourage IT personnel to deliver training for new technologies in a distance learning mode, thereby encouraging understanding of the teaching process.		
13. Evaluate the student's experience with classroom technology by including a technology-specific question on the existing Student Rating of Instruction (SRI) instrument.		
14. Explore the connection between classroom technology use and student success.		

2. Discussion of Questionnaire's status. We will be using Survey Monkey.

3. Review of Itacha's survey regarding instructional technology ranked by importance (top 5). Some of these items may be relevant to CCRI.

3.1 Support for course management system

- 3.2 Faculty development opportunities for effectively integrating technology into courses
 - 3.3 Technology project development and production assistance for faculty
 - 3.4 Providing technology and support for producing and delivery audio and video content
 - 3.5 Providing support for eClassrooms
4. For “homework,” please prioritize projection items by January 6th.
5. We will contact you about the next meeting, probably in February, once everyone gets his/her spring teaching schedule finalized.