

NEASC Standard 1 Meeting Notes

Fall 2012

10/3/12

This is the first meeting of the new school year. Discussions were held about where we were as a committee in the process: how far had we come, and where do we need to concentrate our efforts for the next months. We discussed the negative emails over our suggestions to simplify the language in the mission statement. Ellen, Maureen, and Dale will meet with Lela Morgan and others to discuss how to proceed with the review of the mission. We still need to examine to process by which a vision statement needs to be created and adopted by the college. This statement is mentioned in NEASC standards. Next meeting time was set.

10/22/12

During this meeting, it was suggested that we look at a vision statement as a dream and the mission as the plan for accomplishing it. This consideration really clarified the differences for the committee. Thoughts on the wording of two possible vision statements were considered and equated against the mission and college practices. We will further consider them during the next meeting.

11/2/12

The committee next met following a meeting between Lela Morgan and the committee co-chairs. Information was shared with all committee members. In consultation with NEASC, the wording of the existing mission statement may remain as is for the short term. Wording of a possible vision statement must complement the mission and the revised strategic plan. When we have generated ideas to be included in a vision statement, Lela will forward them to Ray for his use. Two new members were invited to join the committee, but neither indicated an interest.

11/7/12

During this meeting, the committee reviewed wording from the vision documents being created. They were carefully equated with the mission statement and in conjunction with advice from Maureen McGarry who served on the Strategic Planning Committee. Both versions appear to align and will be forwarded. Also revisited was the concept of mission visibility and ideas on how to best accomplish the task of increasing visibility. We discussed the question: How much is too much? We decided to

investigate the visibility of mission statements in other institutions as we go forth. We also discussed on possibly making some of the words in the mission statement stand out so that they might be more visible and noticed. A reprinting of the mission statement will be initiated.

11/26/12

At today's meeting, we continued to discuss the mission statement visibility issue. We have created a growing list of where it exists at this point (places we have found through investigation) such as the catalog, CCRI website, bookmark, various publications, etc. The question was raised on whether or not it appears on the commencement program. This will be checked. In addition, it was pointed out that some departments have their own mission statements. Concern was raised as to whether or not CCRI's mission statement was consulted as the individual department documents were drafted to ensure alignment. The committee felt that even with an individual department mission statement, the college mission should be visible within the departments as well. A new printing of the bookmarks is in the process of being completed. Lela Morgan will be contacted to see if we need to continue further with the vision statement.

12/10/12

Members reviewed old minutes and the first draft of our report that was submitted. Planning ensued to map out our next steps. One of the subheadings under our standard references community support. We will look at where CCRI supports the community, build a list of activities, and plan how they can be highlighted as a page on the website. We also feel that there needs to be a realistic plan for mission visibility. Perhaps a committee needs to be established to review and look at visibility. We also discussed CCRI's purpose and decided that it was incorporated into the mission rather than a separate entity. Richard will show Ray our suggestion for how the current mission statement might be displayed. Lela Morgan will be contacted to see how we document the NEASC ok to leave the current mission statement as is for now.