

PHONE

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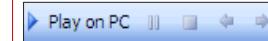
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Future delivery	
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Enter day, month, and time	
Specify AM / PM	1 / 2
Transferring to a mailbox	
To transfer an incoming call to a mailbox, without the mailbox owner's phone ringing	
1. Press Transfer > Message > *	
2. Enter recipient mailbox number	
Recording a call	
To record an incoming call as a voice message	
1. To begin recording, press	audix-rec
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MANAGING USER PREFERENCES

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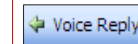
OUTLOOK



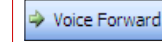
To play a voice message on your PC, click **Play on PC**. Use the playback control buttons to pause, stop, rewind, and fast-forward when the message is played.



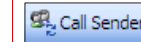
To play a voice message on any phone, click **Play on Phone**.



To reply to a voice message with a voice recording using any phone, click **Voice Reply**.



To forward a voice message, with a newly recorded introduction, using any phone, click **Voice Forward**.



To call the sender from any phone, click **Call Sender**. When you pick up the phone, the sender is dialed automatically.

FOR MORE INFORMATION

<http://support.avaya.com>

Navigation Menu (Aria)

