

COMMUNITY COLLEGE OF RHODE ISLAND

**(a Component Unit of the State of Rhode Island and
Providence Plantations)**

**INDEPENDENT AUDITORS' REPORTS AS
REQUIRED BY THE UNIFORM GUIDANCE AND
GOVERNMENT AUDITING STANDARDS AND
RELATED INFORMATION**

JUNE 30, 2016

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

**Independent Auditors' Reports as Required by the Uniform Guidance and
Government Auditing Standards and Related Information**

June 30, 2016

C O N T E N T S

Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	1-3
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	4-5
Schedule of Expenditures of Federal Awards	6-7
Notes to the Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	9-16
Required Auditee Information:	
Management's Summary Schedule of Prior Audit Finding	17
Management's Corrective Action Plan	18-20



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

The Board of Education
State of Rhode Island and Providence Plantations
Providence, Rhode Island

Report on Compliance for Each Major Federal Program

We have audited the Community College of Rhode Island's (a component unit of the State of Rhode Island and Providence Plantations) (the "Community College") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Community College's major Federal programs for the year ended June 30, 2016. Community College of Rhode Island's major Federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with Federal statutes, regulations, and the terms and conditions of its federal awards applicable to its Federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Community College's major Federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the Community College's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major Federal program. However, our audit does not provide a legal determination of Community College of Rhode Island's compliance.

Opinion on Each Major Federal Program

In our opinion, Community College of Rhode Island complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2016.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as Findings 2016-001 through 2016-003. Our opinion on each major Federal program is not modified with respect to these matters.

Community College of Rhode Island's responses to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The Community College's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of the Community College of Rhode Island is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Community College's internal control over compliance with the types of requirements that could have a direct and material effect on each major Federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major Federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Community College's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified deficiencies in internal control over compliance,

as described in the accompanying schedule of findings and questioned costs as Findings 2016-001 through 2016-003 that we consider to be significant deficiencies.

Community College of Rhode Island's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The Community College's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the responses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Community College of Rhode Island as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Community College of Rhode Island's basic financial statements. We issued our report thereon dated October 6, 2016 which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of Federal awards is presented for the purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of Federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

O'Connell and Drew, P.C.

**Certified Public Accountants
Braintree, Massachusetts**

November 30, 2016

(except for the Schedule of Expenditures of Federal Awards, for which the date is October 6, 2016)



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Board of Education
State of Rhode Island and Providence Plantations
Providence, Rhode Island

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Community College of Rhode Island (the "Community College"), which comprise the statements of net position as of June 30, 2016 and 2015, the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements, which collectively comprise the Community College of Rhode Island's basic financial statements and have issued our report thereon dated October 6, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Community College of Rhode Island's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Community College's internal control. Accordingly, we do not express an opinion on the effectiveness of the Community College's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Community College of Rhode Island's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

O'Connor and Drew, P.C.

**Certified Public Accountants
Braintree, Massachusetts**

October 6, 2016

Community College of Rhode Island
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2016

	CFDA Number	Pass-Through Entity	Pass-Through Entity Award Number	Federal Expenditures	Passed Through to Subrecipients
STUDENT FINANCIAL ASSISTANCE CLUSTER					
U.S. Department of Education:					
Direct Awards:					
Federal Supplemental Educational Opportunity Grant	84.007	N/A	N/A	\$ 453,600	\$ -
Federal Work-Study Program	84.033	N/A	N/A	530,836	-
Federal Direct Student Loans	84.268	N/A	N/A	14,501,537	-
Federal Pell Administrative Allowance	84.063	N/A	N/A	44,635	-
Federal Pell Grant Program	84.063	N/A	N/A	<u>24,752,820</u>	<u>-</u>
Total Student Financial Assistance Cluster				<u>40,283,428</u>	<u>-</u>
TRIO CLUSTER					
U.S. Department of Education:					
Direct Awards:					
TRIO - Student Support Services	84.042	N/A	N/A	486,135	-
TRIO - Talent Search	84.044	N/A	N/A	454,626	-
TRIO - Education Opportunity Center	84.066	N/A	N/A	<u>660,770</u>	<u>-</u>
Total TRIO Cluster				<u>1,601,531</u>	<u>-</u>
RESEARCH AND DEVELOPMENT CLUSTER					
National Science Foundation:					
Direct Awards:					
Geology Textbook Evaluation	47.076	N/A	N/A	<u>35,973</u>	<u>-</u>
Pass-through Awards:					
EPSCoR	47.081	University of Rhode Island	N/A	46,723	-
Improving Geoscience Education	47.050	University of Rhode Island	N/A	<u>1,640</u>	<u>-</u>
Subtotal - Pass-through Awards				48,363	-
Total Research and Development Cluster				<u>84,336</u>	<u>-</u>

Community College of Rhode Island
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Expenditures of Federal Awards - Continued

Year Ended June 30, 2016

	CFDA Number	Pass-Through Entity	Pass-Through Entity Award Number	Federal Expenditures	Passed Through to Subrecipients
NON-CLUSTER					
U.S. Department of Labor:					
Direct Awards:					
Trade Adjustment Assistance Community College and Career Trainin	17.282	N/A	N/A	1,300,991	-
Pass-through Awards:					
WIA Incentive Tech Grant	17.266	Rhode Island Department of Education	N/A	1,794	-
U.S. Department of Education:					
Pass-through Awards:					
Adult Skills Training	84.048A	Rhode Island Department of Education	N/A	96,750	-
Perkins STEM Pls	84.048	Rhode Island Department of Education	N/A	261,318	-
College Access and Challenge Grant	84.378	Office of Higher Education	N/A	345,457	-
Race To The Top	84.412	Rhode Island Department of Early Childhood Education	N/A	276,278	-
Subtotal - Pass-through Awards				979,803	-
U.S. Department of Health and Human Services:					
Pass-through Awards:					
Temporary Assistance for Needy Families	93.558	Rhode Island Department of Human Services	N/A	410,562	-
Child Care and Development Grant	93.575	Rhode Island Department of Human Services	N/A	283,755	-
Subtotal - Pass-through Awards				694,317	-
Total Non-Cluster				2,976,905	-
Total Federal Funds				<u>\$ 44,946,200</u>	<u>\$ -</u>

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Notes to the Schedule of Expenditures of Federal Awards

June 30, 2016

Note 1 - **Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) includes the federal award activity of Community College of Rhode Island (the “Community College”) under programs of the Federal Government for the year ended June 30, 2016. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the Schedule presents only a selected portion of the operations of the Community College, it is not intended to and does not present the financial position, changes in net position or cash flows of the Community College.

Note 2 - **Summary of Significant Accounting Policies**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance.

Note 3 - **Indirect Cost Rate**

The Community College has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 4 - **Federal Direct Student Loans**

The Community College disbursed \$14,501,537 of loans under the Federal Direct Student Loans program, which include Stafford Subsidized and Unsubsidized Loans and Parent Plus Loans. The Community College is only responsible for the performance of certain administrative duties and, accordingly, there are no significant continuing compliance requirements and these loans are not included in the Community College’s financial statements.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs

June 30, 2016

Section I – Summary of Auditors’ Results

Financial Statements

Type of auditors’ report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified? yes no
- Significant deficiencies identified that are not considered to be material weaknesses? yes no

Noncompliance material to the financial statements noted? yes no

Federal Awards

Type of auditors’ report issued on compliance for major programs: Unmodified

Internal control over major programs:

- Material weaknesses identified? yes no
- Significant deficiencies identified that are not considered to be material weaknesses? yes no

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance? yes no

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Identification of Major Programs

Name of Federal Program or Cluster	CFDA Number
Student Financial Assistance Cluster	
Federal Supplemental Educational Opportunity Grant Program	84.007
Federal Work-Study Program	84.033
Federal Pell Grant Program	84.063
Federal Direct Student Loans (Note 4)	84.268

Dollar threshold used to distinguish between
type A and type B programs:

\$13,500,000

Auditee qualified as a low-risk auditee?

_____ yes x no

Section II – Financial Statement Findings

None

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Section III – Federal Award Findings and Questioned Costs

Finding number: 2016-001
Federal agency: U.S. Department of Education (“ED”)
Program: Student Financial Assistance Cluster
CFDA #: 84.063, 84.268
Award year: 2016

Criteria

According to 34 CFR Section 685.309(b)(2):

A school shall, unless it expects to submit its next student status confirmation report to the Secretary within the next sixty days, notify the Secretary within thirty days if it discovers that a Direct Subsidized, Direct Unsubsidized, or Direct PLUS Loan has been made to or on behalf of a student who:

- i. Enrolled at that school but has ceased to be enrolled on at least a half-time basis;
- ii. Has been accepted for enrollment at that school but failed to enroll on at least a half-time basis for the period for which the loan was intended; or
- iii. Has changed his or her permanent address.

The Dear Colleague Letter GEN-12-6 (the “Letter”) issued by ED on March 30, 2012 states that in addition to student loan borrowers, Enrollment Reporting files will include two additional groups of students: Pell Grant and Perkins Loan recipients.

Condition

The Federal government requires the College to report student enrollment changes to the National Student Loan Data System (“NSLDS”) within sixty days. Out of a sample of forty students with enrollment status changes, one student’s changes were not reported in a timely manner to the NSLDS.

Cause

Our audit disclosed that, although the Community College of Rhode Island had policies and procedures for transmitting information to the National Student Clearinghouse (“NSC”) on at least a monthly basis to ensure reporting of all students is done in a timely manner, there were some instances in which the Community College failed to correct enrollment files within an adequate time frame to ensure timely reporting.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Effect

Withdrawal dates were not reported within the required timeframe, which may result in the students entering repayment status later than the required timeframe.

Questioned Costs

N/A

Perspective

Our sample was not, and was not intended to be statistically valid.

- For 3 out of our sample of 40 students selected for testing, students who withdrew were not reported within the required timeframe.
 - In all 3 cases, the student information was reported to the NSC within 19 days of the determination of the withdrawal; however, the information was not received by NSLDS within the required timeframe.
- For 1 out of our sample of 40 students selected for testing, the student's withdrawal date that was reported was inaccurate. There was a 1 day difference between the last date of attendance and the reported effective date of the withdrawal.

Identification as a Repeat Finding, if Applicable

See Finding 2015-001 included in management's summary schedule of prior audit finding.

Recommendation

We recommend that the Community College review and update its policies and procedures for transmitting information to the National Student Clearinghouse on enrollment changes.

Views of Responsible Officials

Part 1: CCRI agrees with the finding and will implement the following corrective action plan:

- Enhancements through National Student Clearinghouse (NSC) implemented on December 31, 2015 addresses the issue with enrollment reporting. Students who were previously on the Community College's roster and who are now actively enrolled at our institution will automatically be added to our SSCR by NSC.

Part 2: CCRI agrees with the finding and will implement the following corrective action plan:

- The Community College will develop and run a weekly edit report to ensure the last date of attendance and the reported effective date of withdrawal are the same.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Finding number: 2016-002
Federal agency: U.S. Department of Education
Program: Student Financial Assistance Cluster
CFDA #: 84.007, 84.063, 84.268
Award year: 2016

Criteria

According to 34 CFR Section 668.22(f)(2)(i):

The total number of calendar days in a payment period or period of enrollment includes all days within the period that the student was scheduled to complete, except that scheduled breaks of at least five consecutive days are excluded from the total number of calendar days in a payment period or period of enrollment and the number of calendar days completed in that period.

Five consecutive days could include weekends.

Condition

When a recipient of Title IV funds withdraws from an institution during a payment period or period of enrollment in which the recipient began attendance, the institution must determine the proper amount of Title IV funds to be refunded as of the recipient's withdrawal date. The institution should complete a "Treatment of Title IV Funds when a Student Withdraws from a Credit-Hour Program" worksheet in order to determine the proper amount of Title IV funds to be refunded. Once a recipient's withdrawal date is determined, an institution needs to calculate the percentage of the payment period or period of enrollment completed. The percentage of the payment period or period of enrollment completed represents the percentage of Title IV funds earned by the recipient.

Cause

Our audit disclosed that, although the Community College of Rhode Island had policies and procedures for calculating the amount of Title IV funds to be returned, there was an instance where the scheduled break days of at least five consecutive days were not excluded.

Effect

The student's earned portion of Title IV aid was calculated incorrectly.

Questioned Costs

\$39

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Perspective

Our sample was not, and was not intended to be, statistically valid.

- For 1 out of our sample of 25 students selected for testing, the student's Return of Title IV ("R2T4") calculation was incorrect.

Identification as a Repeat Finding, if Applicable

N/A

Recommendation

We recommend that the Community College review and update its policies and procedures for reviewing R2T4 calculations. We recommend that the Community College designate an individual or individuals to perform sample review periodically of the R2T4 calculations.

Views of Responsible Officials

CCRI agrees with the finding and will implement the following corrective action plan:

- The Community College has assigned a financial aid officer to ensure scheduled break days of five or more consecutive days are included in the withdrawal calculations.
- During the semester a random sample of withdrawal calculations will be selected and reviewed to ensure scheduled break days of five or more consecutive days were included in R2T4 calculations.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Finding number: 2016-003
Federal agency: U.S. Department of Education
Program: Student Financial Assistance Cluster
CFDA #: 84.033
Award year: 2016

Criteria

According to 34 CFR Section 675.16(a)(1):

An institution must pay a student federal work-study compensation at least once per month.

Condition

Students earning Federal Work-Study wages are required to be compensated at least monthly.

One student selected for testing was not paid within a month from the days worked.

Cause

Our audit disclosed that, although the Community College of Rhode Island had policies and procedures for ensuring timely (bi-weekly) payment of Federal work-study wages, an instance occurred where a student was not paid within a month from the time the wages were earned.

Effect

The student was not paid timely.

Questioned Costs

\$117

Perspective

Our sample was not, and was not intended to be statistically valid.

- For 1 out of our sample of 86 paychecks selected for testing, one paycheck included wages for time earned up to 5 days in excess of the required timeframe.

Identification as a Repeat Finding, if Applicable

N/A

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Schedule of Findings and Questioned Costs - Continued

June 30, 2016

Recommendation

We recommend that the Community College review and update its policies and procedures for ensuring that all timesheets are submitted timely. Additional training can be provided for all supervisors of Federal Work-Study students, which would help reduce the likelihood of a timesheet not being submitted for the given pay period.

Views of Responsible Officials

CCRI agrees with the finding and will implement the following corrective action plan:

- The \$117 of late paid wages will be returned to the Department of Education
- An additional training program will be developed for all supervisors of Federal Work-Study students. The training will include the process of timely timesheet submission.
- The College will amend work study contract to emphasize the requirement to submit timesheets by published deadline to ensure students are paid within thirty days of work completed.
- Late timesheets will be reviewed by the Payroll Office to ensure students are paid within thirty days of work completed.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Management's Summary Schedule of Prior Audit Finding

June 30, 2016

Finding number: 2015-001
Federal agency: U.S. Department of Education
Program: Federal Direct Student Loans
CFDA #: 84.268
Award year: 2015

Condition

One of the underlying assertions regarding the student status reports is the timely reporting of the information as it relates to the student's effective status.

Our testing revealed 5 of 29 students tested did not have the proper effective status reported timely. The reporting of these status changes occurred between 19 to 87 days after the due date.

Current Year Status

The prior year recommendations were not fully implemented for the entire current fiscal year, which led to the isolated instances identified in the schedule of findings and questioned costs.

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Management's Corrective Action Plan

June 30, 2016

Finding number: 2016-001
Federal agency: U.S. Department of Education
Programs: Student Financial Assistance Cluster
CFDA #'s: 84.063, 84.268
Award year: 2016

Corrective Action Plan:

Enhancements through National Student Clearinghouse (NSC) implemented on December 31, 2015 addresses the issue with enrollment reporting. Students who were previously on the College's roster and who are now actively enrolled at our institution will automatically be added to our SSCR by NSC.

The Community College will develop and run a weekly edit report to ensure the last date of attendance and the reported effective date of withdrawal are the same.

Timeline for Implementation of Corrective Action Plan:

The Community College plans to implement the corrective action plan by January 31, 2017.

Contact Person

Joel Friedman, Director of Financial Aid

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Management's Corrective Action Plan – Continued

June 30, 2016

Finding number:	2016-002
Federal agency:	U.S. Department of Education
Programs:	Student Financial Assistance Cluster
CFDA #'s:	84.007, 84.063, 84.268
Award year:	2016

Corrective Action Plan:

The Community College has assigned a financial aid officer to ensure scheduled break days of five or more consecutive days are included in the withdrawal calculations.

During the semester a random sample of withdrawal calculations will be selected and reviewed to ensure scheduled break days of five or more consecutive days were included in R2T4 calculations.

Timeline for Implementation of Corrective Action Plan:

The Community College implemented the corrective action plan November 1, 2016.

Contact Person

Joel Friedman, Director of Financial Aid

COMMUNITY COLLEGE OF RHODE ISLAND
(a Component Unit of the State of Rhode Island and Providence Plantations)

Management's Corrective Action Plan – Continued

June 30, 2016

Finding number: 2016-003
Federal agency: U.S. Department of Education
Programs: Student Financial Assistance Cluster
CFDA #'s: 84.033
Award year: 2016

Corrective Action Plan:

- The \$117 of late paid wages will be returned to the Department of Education
- An additional training program will be developed for all supervisors of Federal Work-Study students. The training will include the process of timely timesheet submission.
- The College will amend work study contract to emphasize the requirement to submit timesheets by published deadline to ensure students are paid within thirty days of work completed.
- Late timesheets will be reviewed by the Payroll Office to ensure students are paid within thirty days of work completed.

Timeline for Implementation of Corrective Action Plan:

The Community College implemented the corrective action plan December 31, 2016.

Contact Person

Joel Friedman, Director of Financial Aid