

CCRI FACULTY ASSOCIATION
Evaluation Review Committee
MINUTES

Date: Friday, 02/16/2024

Time: 2:00-3:00p

Place: Knight 4216

I. Call to Order:

II. Roll Call:

Member	Present
Liz DelSesto, A-Dean BSTM (Chair)	Y
Blair Harrington, A-Dean AHSS	Y
Barbara Nauman, Dean BSTM	Y
Roger Hart, Faculty, Physics and Engineering	Y
Cynthia Johnson, Faculty, Dental Health	Y @ 2:15
Leslie Killgore, Faculty, Social Sciences	Y

III. Approval of Agenda:

- **MOTION TO ACCEPT:** Hart, Nauman
- **DISCUSSION:** none
- **VOTE:** all in favor

IV. Approval of Minutes from 10/23/2023:

- **MOTION TO ACCEPT:** Hart, Killgore
- **DISCUSSION:** none
- **VOTE:** all in favor

***Minutes will be posted on the BSTM divisional Dean webpage**

*This is about 2:15pm, so discussion and voting from here onward includes Johnson

V. Old/Continuing Business:

- Discuss SRIs from other schools
 - Risk of changing questions; harder to track over time
 - Some questions changing to better incorporate other modalities (avoids students clicking n/a)
 - Contract requires notice to faculty community "of changes within two weeks of any change."
 - **MOTION to delay committee vote on revised SRIs until next meeting so that committee can review and reflect on changes*:** Nauman, Killgore
 - **DISCUSSION:** none

- **VOTE:** all in favor

***Please see revised SRIs on last page of minutes**

- Other questions/ideas related to SRIs
 - Platforming:
 - Tessier: Don't know much about this; my only role is to turn them on/off
 - Unsure about new CRM and whether it would create problems or opportunities
 - Tessier agreed to submit IT ticket to ask where questions live. Almost guarantee that the app Bortie created will soon be sunsetted, so this is good time to think about re-platforming. Will ask also about what statistics can be pulled and by whom
 - Is there anything in BB module that might do this; or is new HR platform helpful
 - Killgore: Will ask Ruth Newbury/BB
 - Tessier: Possibly Workday for HR, but think it's a bad idea for students
 - Hart: in favor platforming to BB to possibly increase student uptake; AND so departments may be able to add extra questions
 - Killgore: We need to find out if using BB would allow departments to add questions specific to them/their courses
 - [?] Email from 2020 from Rachel Nichols that they had added a question: MATH wanted it. ERC voted to allow it but it never actually happened because of Covid
 - Availability: SRIs available only in spring/fall; otherwise unfair to some faculty and contractually, for tenured faculty, SRIs only required one semester

VI. New Business:

- Tenure/Promotion form review
 - **MOTION to table the tenure/promotion discussion until next meeting:** Del Sesto, Nauman
 - **DISCUSSION:** none
 - **VOTE:** all in favor

VII. Scheduling next meeting

- **Next meeting:** Tuesday, April 2 at 3:30pm with Cathy Tessier at the top of the agenda to report on her investigation of SRIs.

VIII. MOTION TO ADJOURN: Johnson, Nauman

- **DISCUSSION:** none
- **VOTE:** all in favor

Presentation-Assignments:	
01	Old: Instructor presented topics in a clear manner. Unchanged: Instructor presented topics in a clear manner.
02	Old: Instructor's style of presentation held your interest during class. <deleted>
03	Old: Instructor's assignments helped me to learn. New: Instructor's assignments and course materials helped me to learn.
04	Old: Instructor provided useful examples to assist in understanding course material. New: Instructor provided a variety of examples to assist my understanding of course material.
Faculty-Student Interaction:	
05	Old: Instructor made students feel welcome in seeking help/advice in or outside of class. New: Instructor encouraged student-instructor interaction in seeking help and guidance.
06	Old: Instructor encouraged students to ask questions and they were given meaningful answers. New: Instructor encouraged me to ask questions and provided relevant answers.
	New: Instructor created a positive and welcoming learning environment.
Exams-Grading:	
07	Old: Examinations/graded materials tested relevant course content. New: I was evaluated and graded in ways that allowed me to demonstrate my learning of course material.
08	Old: Provided me with enough graded assignments/exams to demonstrate what I had learned. New: I was provided with enough graded material to demonstrate what I had learned.
09	Old: Feedback (corrections, comments, discussion) on examinations/graded material was valuable. New: I received quality feedback (corrections, comments, discussion) on graded material.
Course Management:	
10	Old: Instructor reviewed the syllabus with the class during the first week. New: I had access to the syllabus and it was used as an effective tool throughout the course.

11	<p>Old: Instructor held classes as scheduled.</p> <p>New: Course materials were available to me in a timely manner.</p>
12	<p>Old: Instructor arrived at class on time.</p> <p><deleted></p>
13	<p>Old: Instructor was prepared for class sessions.</p> <p><deleted></p>
	<p>New: I received grades/feedback in a timely manner and knew my progress throughout the course.</p>
<p>Overall Rating:</p>	
14	<p>Old: I have learned and understood the subject materials in this class.</p> <p>New: This course was a collaborative and engaging learning environment.</p>
15	<p>Old: I would recommend this instructor to another student.</p> <p>Unchanged: I would recommend this instructor to another student.</p>
16	<p>Old: Overall, this course was a positive learning experience.</p>
	<p>New: Overall, I would recommend this course to another student.</p>