



**Date: 16 May 2023**

**Room Number: KN 2076/WebEx**

**Start Time: 10:01am**

**End Time: 10:47am**

**Meeting Secretary: Representative Liz Del Sesto**

**Meeting Agenda**

---

1. Welcome
  2. Approve 18 April 2023 meeting minutes
  3. Final Review of and Vote on Privacy Policy
  4. Adjournment
- 

**Representative Gudeczauskas called the meeting to order at 10:01am.**

---

**Agenda Item 1) Welcome**

---

- Discussion: Representative Gudeczauskas welcomed the committee and reviewed the agenda.

**Agenda Item 2) Approve 18 April 2023 meeting minutes**

---

**Motion:** to approve the minutes from the 18 April 2023 Technology and Data Committee (TDC) meeting: **Representative Gudeczauskas**

- Seconded: **Representative Novell**
- Discussion: none
- Vote:

<b>YES</b>	4	<b>NO</b>	0	<b>ABSTAIN</b>	0
------------	---	-----------	---	----------------	---

**Agenda Item 3) Final Review of and Vote on Privacy Policy**

---

**Motion:** to accept the policy as is [except for the legal piece of Google Analytics, which will be discussed with our General Counsel] and move to the Staff Assembly: **Representative Gudeczauskas**

- Seconded: **Representative Del Sesto**
- Discussion:
  - Representative Gudeczauskas described the committee’s work on the Privacy Policy and discussed the workflow of policy submission via PolicyStat and approval chain thereafter.
  - Phil Gordon made a comment about the Email section of the procedures, stating it is more of a warning, rather than procedure. Based on this comment and further discussion, the email section was revised to reflect CCRI’s procedure.



- Daniel Baker asked whether or not we should add Google Analytics tracking to the policy. The committee agreed not to at this point and decided the Network Logs section covers this type of tracking. The committee will find out from General Counsel Ron Cavallaro whether Google Analytics should be included, based on Google’s policy.
- Representative Gudeczauskas stated at our next meeting we will discuss with CIO Nathan Brown the next policy priority.
- Vote:
 

<b>YES</b>	4	<b>NO</b>	0	<b>ABSTAIN</b>	0
------------	---	-----------	---	----------------	---

**Agenda Item 4) Adjournment**

---

**Motion:** to adjourn the meeting at 10:47am: **Representative Gudeczauskas**

- Seconded: **Representative Daley**
- Vote:

<b>YES</b>	4	<b>NO</b>	0	<b>ABSTAIN</b>	0
------------	---	-----------	---	----------------	---

**Meeting adjourned at 10:47am**

**Rollcall**

---

**Total Representatives: 4 Present Representatives: 4 Quorum: 3**

<b>Voting Members</b>				
<b>Name</b>	<b>Title</b>	<b>Department</b>	<b>Division</b>	<b>Attendance</b>
Nathan Brown	Chief Information Officer	Information Technology	Information Technology	N
Michael Daley	Manager, Information Technology	Operations	Information Technology	Y
Liz Del Sesto	Manager, Academic and Faculty Initiatives	Office of the VP for Academic Affairs	Academic Affairs	Y
Lynn Gudeczauskas	Manager, Help Desk and Computer Labs	Help Desk	Information Technology	Y
Kevin Novell	TRIO Technical Support Specialist	Access to Opportunity	Student Affairs	Y
<b>Non-Voting / Ex-Officio</b>				
Daniel Baker				Y
Ron Cavallaro	General Counsel	Office of the President	President’s Office	N
Philip Gordon	Director of Institutional Research and Analytics	Institutional Effectiveness	Student Affairs	Y
Shaune Hogan	Associate Director – Financial Systems	Office of the VP of Administration and Finance	Finance and Strategy	Y



# Staff Assembly

TECHNOLOGY AND DATA COMMITTEE

Greg LaPointe	VP for Student Affairs/Chief Outcomes Officer	Office of the VP for Student Affairs	Student Affairs	N
Jaime Nash	Executive Director of Workforce Partnerships	Workforce Partnerships	Workforce Partnerships	N
Daniel O'Neill	Academic Technology Committee Chair	Faculty Senate	Faculty Senate	N
Cathy Picard-Tessier	Director of Records	Office of Enrollment Services	Student Affairs	N
Dave Rawlinson	Controller	Office of the VP of Administration and Finance	Finance and Strategy	Y
Lauren Webb	Director of Academic Program Review and Accreditation	Office of the VP for Academic Affairs	Academic Affairs	N