



Date: 21 March 2023

Room Number: KN 2076/WebEx

Start Time: 10:01am

End Time: 10:54am

Meeting Secretary: Representative Liz Del Sesto

Meeting Agenda

1. Welcome
 2. Approve 21 February 2023 meeting minutes
 3. Privacy Policy
 - 3.1 Examples
 - 3.1.1 Privacy Policies (uri.edu)
 - 3.1.2 Privacy Policy | Rhode Island College (ric.edu)
 - 3.1.3 Care.com Privacy Policy - Care.com Corporate
 - 3.1.4 RI.gov: Rhode Island Government
 - 3.2 RI Privacy Laws
 - 3.2.1 Rhode Island - Sectoral Privacy Overview | Guidance Note | DataGuidance
 4. Open Discussion
 5. Adjournment
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Representative Gudeczauskas called the meeting to order at 10:01am.

Agenda Item 1) Welcome

- Discussion: Representative Gudeczauskas welcomed the committee and new subject matter experts, Ron Cavallaro, Shaune Hogan, and Lauren Webb, to the meeting. Representative Gudeczauskas asked the new attendees to introduce themselves.

Agenda Item 2) Approve 21 February 2023 meeting minutes

Motion: to approve the minutes from the 21 January 2023 Technology and Data Committee (TDC) meeting: **Representative Gudeczauskas**

- Seconded: **Representative Daley**
- Discussion: none
- Vote:

YES	4	NO	0	ABSTAIN	0
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Agenda Item 3) Privacy Policy

- Discussion: the committee reviewed and discussed the example policies with insight from Nathan Brown and Ron Cavallaro related to IT and legal, respectively. The committee



decided to compile quality examples to create its own Privacy Policy, which would be shared as a working draft in the TDC SharePoint site to be presented at the following meeting.

Agenda Item 4) Open Discussion

N/A

Agenda Item 5) Adjournment

Motion: to adjourn the meeting at 10:54am: **Representative Daley**

- Seconded: **Representative Novell**
- Vote:

YES	4	NO	0	ABSTAIN	0
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Meeting adjourned at 10:54am

Rollcall

Total Representatives: 4 Present Representatives: 4 Quorum: 3

Voting Members				
Name	Title	Department	Division	Attendance
Nathan Brown	Chief Information Officer	Information Technology	Information Technology	Y
Michael Daley	Senior Technical Programmer	Operations	Information Technology	Y
Liz Del Sesto	Coordinator, Academic Affairs	Office of the VP for Academic Affairs	Academic Affairs	Y
Lynn Gudeczauskas	Manager, Help Desk and Computer Labs	Help Desk	Information Technology	Y
Kevin Novell	TRIO Technical Support Specialist	Access to Opportunity	Student Affairs	Y
Non-Voting / Ex-Officio				
Ron Cavallaro	General Counsel	Office of the President	President's Office	Y
Philip Gordon	Director of Institutional Research and Analytics	Institutional Effectiveness	Student Affairs	N
Shaune Hogan	Associate Director – Financial Systems	Office of the VP of Administration and Finance	Finance and Strategy	Y
Greg LaPointe	VP for Student Affairs/Chief Outcomes Officer	Office of the VP for Student Affairs	Student Affairs	N
Jaime Nash	Executive Director of Workforce Partnerships	Workforce Partnerships	Workforce Partnerships	N



Staff Assembly

TECHNOLOGY AND DATA COMMITTEE

Daniel O'Neill	Academic Technology Committee Chair	Faculty Senate	Faculty Senate	N
Cathy Picard-Tessier	Director of Records	Office of Enrollment Services	Student Affairs	Y
Dave Rawlinson	Controller	Office of the VP of Administration and Finance	Finance and Strategy	N
Lauren Webb	Director of Academic Program Review and Accreditation	Office of the VP for Academic Affairs	Academic Affairs	Y