



Staff Assembly

Elections Committee

Wednesday, May 29, 2024

1:00 PM

MEMBERSHIP

Peter Bardsley, Chair - **Present**

Mason Walmsley, Secretary - **Present**

Kara DiPaola, Representative - **Present**

AGENDA

1. Roll Call
2. Approval of minutes of May 22, 2024
3. Review Election Results
4. Confirm Special Elections Plan

MINUTES

1. Roll Call

Meeting commenced at 1:05 PM

2. Approval of minutes of May 22, 2024

Minutes of May 22, 2024, motion made by Kara DiPaola, second by Mason Walmsley

Votes for: 3, Votes against: 0, Abstained: 0

3. Review Election Results

The newly elected members were reviewed:

AA	Votes	FA	Votes	IEHROD	Votes	SA	Votes	WF	Votes
Sandra Nolan	72	Melissa Campo	82	Kara DiPaola	100	Jennifer Enos	62	Dominica Fragata	99
Jennifer Nelligan	67	Lee Thornber	78			Allison Hitte Robinson	58		
		Deb Lavoie	78			Kaitlyn Thibault	56		
		Roldyne Pierre Louis	78			Naglaa Gaafar Rego	55		
		Leslie Kennedy	66			Lis Braun	55		
		Kristen Fournier	66			Mason Walmsley	47		
		Michael Hudspeth	55						

Winners have been notified and invited to join the May meeting for formal announcement and pinning. Additionally, the assembly was notified informally via email. Finally, members who were not elected were informed and invited to opt into the reserve pool.

The reserve pool would be as follows:

AA	Placement in Queue	FA	Placement in Queue	SA	Placement in Queue
Toni Spirito	1	Shaune Hogan	1	Anthony Mabray	1
		Taunica Cerullo	2	John Dao	2
				Gail Sydney	3
				Quinn Tucker	4
				Mimi Fattore	5
				Jetzabel Mills	6
				Adriana Wilding	7



The proposed amendment, which was not approved in the March meeting of the Assembly, to allow members from other divisions to fill vacancies regardless of where they occur was discussed. It was recognized that the amendment sought to resolve the issues of vacancies due to resignations in an efficient manner. However, doing so is in direct conflict with the purpose of the assembly, which is to gather perspectives from across the divisions. The Assembly's elections results page from 2023 indicates the first responsibility of a member of the assembly.

“Staff Assembly representatives are expected to:

- represent their constituents' interest (by division) and bring their voice to the table for discussion during Assembly meetings” (See Appendix A)

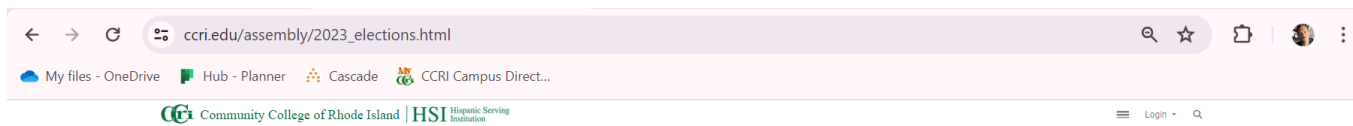
Filling a president's division vacancy, for example, with a member of Finance and Administration, will not effectively deliver the work of the Assembly. Keeping the assembly full but not in a manner that actually serves the whole college nor supports delivery of its primary goal is counterintuitive.

4. Confirm Special Elections Plan

At current time, the committee anticipates holding a condensed special election process to hopefully get the final vacancy in the President's Division filled. After the May meeting, the committee hopes to implement a timeline as follows:

- a. One week for nominations
- b. One week for nomination acceptance
- c. Two weeks for voting
- d. One week review period and announcement of results

Meeting adjourned at 1:45 PM



Questions and Answers

What is my expected role as a Staff Assembly representative?

Staff Assembly representatives are expected to:

- represent their constituents' interest (by division) and bring their voice to the table for discussion during Assembly meetings
- attend all Staff Assembly 90-minute monthly meetings (and special meetings as needed)
- serve as a member on at least one of the [Assembly's six standing committees](#)
- act as ambassadors and communication liaisons to increase awareness of Assembly work among staff and administrators
- attend Assembly annual training retreat

How long is the representative term of service?

Per Assembly's [Constitution](#) and [By-Laws](#) Staff Assembly Representatives will be elected for two-year terms. Staff Assembly membership will start on September 1st of the appointed term.

How much time am I expected to allocate to Assembly work as a representative?

On average, Assembly work and meetings span around approximately 6 hours per month.

How many seats are there on the Staff Assembly?

There are 30 seats allocated for representatives to serve on the Staff Assembly. To ensure equitable representation across divisions, we allow for 1 representative to serve on the Assembly for every 14 employees in a division. This creates the following breakdown for the 2023 election:

- 4 Seats for Academic Affairs
- 9 Seats for Administration and Finance
- 2 Seats for Information Technology
- 2 Seats for the President's Division
- 10 Seats for Student Affairs
- 3 Seats for Workforce Partnerships

Do I have to be a full-time CCRI staff to serve on the Assembly?

There are two types of seats on the Staff Assembly:


- **Full-time staff representatives** across college divisions are voting members with full-voting rights on both the Assembly as a whole as well as its Standing Committees.
- **Part-time staff representatives** (total 6 available vacancies- **one per division**) may serve as Ex-Officio members on the Assembly and participate in meetings and discussions. These, only have voting rights on the Assembly's Standing Committees.

Do I need my supervisor's permission to serve on the Assembly?

To ensure that staff serving on the Assembly have the time to honor their commitment, we encourage interested staff to have a conversation with their supervisors prior to accepting their nomination. We want to ensure that your work on the Assembly is fully supported by your department.

If I am interested, where can I get more information about the Assembly's work?

Please reach out to the Staff Assembly at assembly@ccri.edu for more information.




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