

**Date:** April 10, 2024  
**Start Time:** 10:00am

**Room Number:** Knight 3240 and [WebEx Link](#)  
**End Time:** 11:00am

**Meeting Secretary:** Tiffany McClay

### Meeting Agenda

1. Call to Order
  2. Rollcall
  3. Approve Minutes – Secretary McClay
  4. New Business
  5. Adjournment
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#### **Agenda Item 1) Call to order: Chair Notarpiippo called the meeting to order at 10:08am**

#### **Agenda Item 2) Roll Call- taken by Secretary McClay**

#### **Agenda Item 3) Approve Minutes – Secretary McClay**

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- Motion to approve March Minutes – Chair Notarpiippo
- 2<sup>nd</sup> Motion – Rep Geraldo
- Vote: 5 Yes, 0 No, 0 Abstain
- Motion to approve March Special Meeting Minutes – Rep Geraldo
- 2<sup>nd</sup> Motion – Chair Notarpiippo
- Vote: 5 Yes, 0 No, 0 Abstain
- Motion to approve April 1<sup>st</sup> Special Meeting Minutes – Rep Zervas
- 2<sup>nd</sup> Motion – Chair Notarpiippo
- Vote: 5 Yes, 0 No, 0 Abstain

#### **Agenda Item 4) New Business**

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- Chair Notarpiippo thanked team on work with the commitments resulting in Staff Assembly approving the resolution
- Wait to see if these are approved at President’s council
- Positive responses to the Staff Commitments so far
- Next steps for us – how will the Staff commitments role out/implementation? – discuss at May meeting assuming Staff Commitments pass in the President’s Council
- Rep Geraldo sent WebEx message to Staff Assembly Chair Gaafar Rego asking how the Staff Commitments will be presented to President’s Council
- Staff Assembly Chair Gaafar Rego will present the Staff Commitments at the President’s Council and has requested a short PowerPoint by April 16<sup>th</sup> (President’s Council meets on April 17<sup>th</sup>)
  - o Slide 1: DEI Committee Charge – Rachel Rogers ask
  - o Slide 2: Timeline of how we got to where we are
    - Working with Rachel Rogers, drafting the Commitments, reiterate the connection with Guiding Principles, Strategic Plan and Mission of the College, met with DEI council, revised language, Staff Assembly approved, survey community overwhelmingly positive, Staff assembly resolution approved
  - o Slide 3: Data from survey – how many sent to, response rate – summary data, chart
  - o Slide 4: Commitments
- Chair Notarpiippo will initiate PowerPoint as a shared doc so the DEI Committee can collaborate on it before the deadline

**Agenda Item 5) Adjournment**

- Chair Notarpiippo motion to Adjourn 10:49am
- Rep. Zervas Second motion
- Vote: 5 Yes, 0 No, 0 Abstain

Voting Members				
Name	Title	Department	Division	Attendance
Maya Geraldo	Manager, Academic Initiatives and Operations	Office of the VP of Academic Affairs	Academic Affairs	Yes
Tiffany McClay	Assistant Director of Purchasing	Purchasing	Administration & Finance	Yes
Terry Notarpiippo	Information Services Technician II	Library	Academic Affairs	Yes
Non-Voting / Ex-Officio				
Raekwon Grace	Facilitator OD and DEI	Human Resources	Administration & Finance	Yes
Christine Lynch	Assistant Professor	Allied/Rehab Health/Occup Ther	Faculty/Rep of DEI Faculty Committee	No
Amy Zervas	Coordinator	Human Resources	Administration & Finance	Yes