



Friday, June 14, 2024

1:00 PM

MEMBERSHIP

Kara DiPaola, Chair - **present**
Meaghan Lynch, Secretary - **present**
Michael Archetto, Representative - **present**
Yamel Chinchilla, Representative - **present**
Maya Geraldo, Representative - **present**
Beatrice McGeoch- Committee Member - **not present**
Sandra Nolan, Representative – **not present**

AGENDA

1. **Roll Call**
2. **Approve Meeting Minutes**
3. **Working Session**

MINUTES

1. **Roll Call**

Meeting commenced at 1:04pm

2. **Approval of Meeting Meetings**

Notes: Vote to approve meeting minutes from 5/29/24

Motion by Michael

Seconded by Maya

Minutes Approved

3. **Working Session**

Notes:

Finishing phase one today, which is combining documents and make already-approved edits (4 changes).

Kara is proposing we change the language that says "...September 1st", to "the last day in the relevant approval process"

Maya: We should review line by line due to how the document was originally compiled, consensus to go line by line and essentially "start from beginning"

Kara is proposing incorporating language from the Constitution (green), then adding the bylaws in black. Changes were made to the draft to reflect division neutral language that was already approved. Changed language is in red. Proposal to work through each section and eliminate redundancies, and then that is what we should put forward.



Maya: What has already been submitted after being merged?

Printed copies are being provided to committee members of prior submitted version so that nothing is missed when updating the new document.

Group agrees that the change in language regarding Sept 1 vs new edit make sense.

What do we want to call this document? The Constitution and By-Laws (group consensus)

The document is going to be color-coded, rather than tracked changes for easier sharing. When this is presented to the larger committee, be sure to include color key. Red – New changes

Do we want to keep an introduction section? “This document is intended...”

Is there a governance manual? It is currently in draft phase, but does exist.

Should Article 1 be Introduction & Name of the Organization? Sections A and B. (Yes – group consensus)

Article II – Purpose and Powers – Leave it for now, constitution-specific language that was not necessarily reflected in the bylaws. Strike reference to Constitution Article III. This language is not repeated in the bylaws, but it is referred to in the bylaws. Those references will need to be struck. Group consensus to keep Article II.

Article III – Rights and Responsibilities of Assembly members. Strike first sentence because it refers to something that doesn't exist. B. Strike the Constitution Article III reference, but will need to update the location of this information. Maya: Article IV. Section 1F reference deleted due to redundancy (group consensus).

Article IV – Membership – by laws language. Strike D because it is referring to the constitution (group consensus). We should speak to the elected representatives first, then designated/appointed. A. Combine language of constitution and by laws prior version (group consensus). Is the sentence accurate? Remove the 35-hours detail (group consensus). Review the removal of 35-hours detail.

Yamel is concerned that we said we are going to take the two documents and present what we merged and THEN have them vote on that, and then we change the language and have them vote on that. Do we have the power to do that at this point? Maya: we already made approved changes, which need updated. But can we make changes that go beyond merging? Kara: This is an introductory sentence, we are just removing incorrect language. Definitions of part time and full time are elsewhere. Maya: Be sure to explain red can indicate removal of redundancies and inaccuracies.

Article IV – Kara recommends keeping section C for reference of language. Leave this language for now, and then review how best to keep this historical language. Maya: The language is not inaccurate, just outdated. Group consensus to keep.

B. Clarification of at least 35 hours a week versus 30 hours a week.



*Only new wording is red – strike through will be black or green, depending on where the language came from. Maya: highlight the strike throughs so they are not missed.

Membership Rights is important to include. Currently at the end of Article IV

C. Addition of “Thirty elected members....” (group consensus)

C1. Addition of “Part-time employees under the PSA...” Yamel: The only difference is that part timers have to get the approval from their supervisors. D should be a bullet item of C (group consensus). Maya: Spell out PSA, as this is the first time it is mentioned? Updated (group consensus).

C1a. The comment regarding permission needs to be clarified.

D. Addition of “Members of the President’s Senior Leadership Team...”

Maya: In the prior merged document, the 35 hours is not included – was this previously decided upon?

E. Addition of “Four seats equally representing...”

F. Kara: Can we have a different section for Student Membership? There are so many different types of information, there is no flow. Yamel: Let’s do Types of Memberships, then look at the election part differently. (group consensus). Kara: There weren’t many redundancies between constitution and bylaws when it comes to membership.

G. Group Consensus

H. Group Consensus

I. Group Consensus

K. Removed because of reference to the Constitution

L. “Election to the Assembly...” Kara: Can L2 be removed? L2b needs to be L3, it is not a subset (group consensus). What remains of L2 is redundant, moved up to C1. Language is the same as the Constitution – by laws language removed due to redundancy. Movement of language to Article II as “Definitions.”

Kara will update Article numbers post-meeting.

Michael departure at 2:21 pm

M. Group Consensus

O. Group Consensus

P. “Appointment to the Assembly...”

Article II – Definitions B. Do we need to remove the 35 hours? Was this already discussed?

Membership should be before Rights & Responsibilities



Vacancies should not be in Rights and Responsibilities

P. Reserve Pool

Q. Membership Rights

Article - Powers and Responsibilities of Officers – A to be stricken.

B “The Officers of the Assembly shall be...”

C “Officers shall represent the assembly...”

D “Officers shall be elected by the majority vote...” Can that section about term limits be stricken as reflected in the prior draft? Maya has an email from July of last year – regarding the language of term limits, titles were crossed out and terms we crossed out. The language was not part of the original constitution. Vote of exclusion? This language was included by mistake while editing – need to be reviewed. There was a prior motion that was approved to include the term limits, with the inclusion of one year off. The two year term is the language in question. Leave it highlighted for now.

E. “If an officer is absent

F. “If any officer anticipates...”

G. “Vacancies in the office...”

Kara and Yamel: We should have sections regarding Elections and Powers. Kara to rearrange in a way that makes sense.

Article IX – Amendments- Original Section A removed due to redundancy. Kara combined the sections from Constitution and By-Laws.

A. “The Chair of the Assembly shall convene...” addition of “and to propose amendments to this document.” This change was made to better merge the language of the Constitution and By-Laws documents. This ended up being removed due to “Ad Hoc Committees” section under “Committees” article.

B. Addition of “Regardless of amendments...” for clarity.

C.

D. Removed for redundancy

E.

Article VII – Elections and Voting – This section was pulled from the Constitution, Kara will removed internal references which are no longer needed or relevant.

Yamel: There have been so many discussions regarding elections and committees – the committee should review issues and bring it to the body of the assembly.



Article V – Committee Formation – All of the inaugural language should be removed from this section because it is no longer relevant.

E. Update 32 elected members to 30 elected members, per the prior draft.

Clarification in language needed to distinguish “ad hoc committee”

L. Ad Hoc Committees – a. addition of “and amendment” to clarify charge

Article VI – Meetings

D1 – TBD note is regarding the schedule. We have a schedule to follow, but it does not always align. Strike the TBD note because it something that is always going to change.

D2 – Does the 90 minute note have to be included in the standard meeting schedule? Make it its own section (E)

E – “A meeting of each year’s...” should be moved to the Elections section? (general consensus)

Article VIII: Assembly Action

Kara to make minor edits as needed to update Article order and numbers.

Yamel: We should send old and new, leave time for questions for why we consolidated or to provide historical information. Do we want to ask the Assembly if they want us to review the document again and make changes in the language which we were holding ourselves back from to better phrase or change things in the future? Maya: That will be phase two.

Kara: What I want to do moving forward is have listening sessions by committee, because they may have change suggestions.

13 Articles – Kara will have this done end of day Monday to then

Two pieces we wanted to clarify with N – term limits and the inaugural language. And clarification of full time language (30/35 hours) – why was it removed from the last draft document?

Confirming Next Steps: Kara to write down color coding. 2 Old Documents and new Document that is color coded. Can send color-coded and fully clean. On the color-coded one, we can likely include key in the footer. For us to review Tuesday to be sent to Assembly end of day Tuesday.

We need to present Friday 06/21

Motion to adjourn – Yamel

Second – Maya

Voted on by Kara

Meeting adjourned at 3:24