



Wednesday, May 21, 2024

9:00 AM

MEMBERSHIP

Kara DiPaola, Chair- **present**
Naglaa Gaafar Rego, Secretary- **present**
Michael Archetto, Representative- not present
Yamel Chinchilla, Representative- **present**
Maya Geraldo, Representative- **present**
Beatrice McGeoch- Committee member- **present**
Sandra Nolan, Representative – **present** (left at 9:25)

AGENDA

1. **Roll Call**
2. **Nomination of Secretary**
3. **2 recent amendments**
 - a. “Division neutral” language change
 - b. Strategy & Finance Committee name and description amendment
4. **Discussion on status of committee members**
 - a. Who is interested in maintaining membership?
5. **Discussion of status of amendments, background**
 - a. Discussion of history, context
 - b. History of the relevant timeline
 - c. Prior goals
6. **Discussion of Current Goals**
 - a. For the committee
 - b. For the documents
7. **Timeline moving forward**

MINUTES

8. **Roll Call-** quorum present
9. **Nomination of Secretary**
 - a. Yamel nominates Meghan Lynch, Maya seconded
 - b. Accepted.
 - c. Unanimous vote to approve.
10. **2 recent amendments**
 - a. “Division neutral” language change
 - i. Chair of this committee changes the document
 - ii. Sends to the Secretary of the Assembly to post
 - iii. We can change this now.
 - b. Strategy & Finance Committee name and description amendment



- i. Committee members are in support of putting this through the by-law amendment process
- ii. Cannot be changed now.
- iii. Naglaa feels the Committee can still do its work without the College voting on this change right now. She feels it should be incorporated into the overall changes into the by laws and amendment.
- iv. This will be an update item for the next Staff Assembly meeting

11. Discussion on status of committee members

- a. Who is interested in maintaining membership?
 - i. Naglaa will step aside, will be here to assist but not a regular member. Maya, Beatrice, Yamel. Sandra had left meeting by this point.
 - ii. Megan Lynch will join ex officio, to be Secretary.

12. Discussion of status of amendments, background

- a. Discussion of history, context
 - i. Chair directed to review Sharepoint, contains previous meeting minutes.
 - ii. Asked to combine the by-laws and constitution
 - 1. Take out duplicate language, don't add anything, bc that would be an amendment, send that to the Assembly
 - 2. Then make amendments, send that to the Assembly
 - 3. Suggestions were made from the staff assembly for changes
 - 4. Wanted to combine to make it easy and efficient, they interact very closely.
- b. History of the relevant timeline
 - i. Chair directed to review the Sharepoint
- c. Prior goals
 - i. Chair directed to review the Sharepoint

13. Discussion of Current Goals

- a. For the committee
 - i. To complete the ask of merging the by laws and constitution documents.
- b. For the documents
 - i. We are in the 'Second phase'- looking at missing language, substantive amendments
 - ii. Review the document, clean it up, still in track changes
 - iii. If we add anything into that is new, that needs to be brought to the Assembly.

14. Timeline moving forward

- a. Meant to be finalized at the June meeting, check website. June 21
 - i. It needs to be June because that is what's in the by laws
 - ii. Ideally should bring the draft to the Assembly by June 14, but may have some leeway.
- b. Meet weekly until then
 - i. Set these meetings offline

Chair posed a question: was an "all or nothing" vote anticipated for amendments?



Committee answer: This wasn't really addressed but we should have separate votes.

Proposed structure for votes: Agree to the merge overall, then separate votes for amendments.

Naglaa lists the most important amendments

- Succession plan for officers
- Clarify election process
- Include reserve pool language
- Language about special elections, a timeline
- Look at officers roles and responsibilities
- Language of committee responsibilities
- Language on code of conduct
- Language to permit assembly 'an out' with regards to the succession plan if person isn't doing their role correctly.

Beatrice moves to adjourn, Naglaa seconds, all in favor

Meeting adjourned at 10:10.