



Staff Assembly

Operations and Safety Committee

Date: 12/22/2022

Room Number: Knight Campus 3076 & Zoom

Start Time: 9:30AM

End Time: 9:49AM

Meeting Secretary: Jo-Ann Albro

Agenda Item: Merging Health & Safety Committee into Operations & Safety Committee

- Chair John Vota explained that the operations committee is a merge of the committees that was formally the GCC. That would be Health and Safety Committee and Ed Spaces. The operations committee under the College Assembly is policies, procedures, and other recommendations related to the use and scheduling of CCRI offices, conferences rooms, and public spaces, along with appropriate furniture, equipment, and other fitting designed to maximize the flexibility, safety, and efficiency of CCRI facilities. It shall further concern itself with issues related to the safety and physical well-being of all members of the college committee.
- Chair Vota wanted to make sure that the College Assembly was not in any violations of union contracts. Chair John Vota mentioned that in the ESPA contract under, Article V Conditions of Employment, B. Environmental, Health and Safety Committee it states, “Two Union designees shall be appointed to the College Environmental, Health and Safety Committee.
- Jo-Ann Albro mentioned that the Health and Safety Committee was charged with getting updates from Physical Plant, Campus Security, Threat Assessment, and the College Nurse. The Health and Safety also received updates from Alix Ogden and JoAnn Guzeika regarding COVID and the monkey pox.
- ESPA President Michael McNally questioned would the Operations and Safety Committee be overseeing what the Health and Safety oversaw. Chair Vota stated, Basically yes. Jo-Ann Albro stated at the December 2022 Health and Safety Committee College Assembly Chair Naglaa Gaafar Rego and College Assembly Vice Chair Stephanie Cabral attended the meeting. It was explained to the Health and Safety committee that is would be dissolving to Operations of the College Assembly.
- ESPA President Michael McNally stated if it just a name change and the committee is still in tack then ESPA can do a MOA as longer as two ESPA members are on the Operations Committee. John Vota stated instead of saying dissolved say merge. Under the GCC as we know it is being merged with Ed Spaces under the Operations and Safety Committee on the College Assembly.
- ESPA President Michael McNally stated he would get a MOA and have the union and college sign it. ESPA President Michael McNally would be writing the MOA and sign it with either Alix Ogden or Sybil Bailey. John Vota asked that Michael McNally send an email to Stephanie Cabral, Jo-Ann Albro, and himself that he would like to petition to have two committee members on the Operations and Safety Committee.
- ESPA President Michael McNally did not see the name change would be a problem and the email/MOA would be sent out the middle of next week.



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Assembly adjourned at 9:49AM

Rollcall

Total Representatives: 4 Present Representatives: 4 Quorum: Yes

Voting Members				
Name	Title	Department	Division	Attendance
Jo-Ann Albro	Interim Office Manager	Biology, Chemistry, and Mathematics	BSTM	Yes
Michael Archetto	Building & Grounds Officer	Physical Plant		Yes
Helen Ducharme	Coordinator	Disability Service for Students		Yes
John Vota	Senior Information Technologist	Information Technology		Yes
Non-Voting / Ex-Officio				
Michael McNally	Technical Support Manager	Information Technology		Yes