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## Staff Assembly

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### **ELECTIONS COMMITTEE MEETING**

February 17<sup>th</sup>, 9am – 10am

Via Zoom

#### **a. Nomination Updates + Reviewing Timeline**

Chair Grace, Rep's Daley and Jenkins were present. Meeting began at 9:03. Rep Parr joined the meeting at 9:30.

#### **b. Proposed Timeline**

- i. Open Nominations 2/13 We have met this goal
  - I. Q&As week of 2/27 and 3/6
- ii. Close Nominations 3/10
- iii. 1-week nomination review period
  - I. Monday March 20<sup>th</sup> submit to Institutional Effectiveness distribution list and list of approved nominees as well as final approved language for the ballot invite and reminder email.
- iv. 1-week Institutional Effectiveness build out time period
- v. Elections open 3/27
- vi. Elections close 4/7
- vii. Results available mid-April (approximately April 10<sup>th</sup>)  
We have 16 nominations so far. There is one new person who has not served.

#### **2. Updating Elections Q&A Website:** We reviewed the new elections information that the Chair put out on the website

- a. Defining who can serve on the Staff Assembly (President's Council) Chair Grace said we will put this on the website

b. Outlining how many seats per division are up for election- Chair Grace will also get this on the web, we can publish the number of open seats on the website Academic Affairs 4, Adm and Finance 9, Info tech 2, Pres 2, Stud Affairs 10, Workforce 3.

Up for reelection: Chair Grace and Rep Daley listed Albro, Geraldo, Plouffe for Academic Affairs, Archetto, Zervas for Admin/Finance and Daley, Vota for IT, Battye, Fattore, Novell for Student Affairs and Chinchilla, McGeoch for Workforce.

Seats up for grab 3 AA, 2 Admin/Finance, Info Tech 2, Pres 1 Stud Affairs 3, and Workforce 2.

	A	B	C	D	E	F	G	H	I	J
Count of ID			New Numbers	Current Numbers	Net Change	Turnover Seats for Election	New Seats			
DivDesc		Total								
Academic Affairs		75	4	5	-1	3	1			
Administration & Finance		129	9	5	4	2	7			
Information Technology		29	2	3	-1	2	0			
President's Division		25	2	1	1	1	1			
Student Affairs		137	10	8	2	3	7			
Workforce Partnerships		39	3	3	0	2	1			
Grand Total		434								

So, there are 13 seats up for grab, turnover seats for elections. New seats, 17 seats if we don't have enough nominations for a specific Division or too many, we could have an at large seat.

Rep Jenkins asked if it would be helpful to put the terms that each assembly member is serving on the website? It was decided that we will be included on the website.

c. Outlining Part Time and Full-Time processes

If we use at large solution if a seat is not filled in a Division. Do we say that if the term is expiring, they could get an at-large seat.

We currently have 5 from Academic Affairs, Admin/Finance 5, Info tech has 3, 1 from the Pres. 8 for Stud Affairs, 3 for

Workforce. Available seats 4 from Admin/Finance, Pres 1, Stud Affairs 2, Workforce 0 and Info Tech and Academic Affairs loses one seat. Staff can look up the membership roster, but we don't show vacancies. We all agreed to include this on the assembly page.

3. Planning 2/27 and 3/6 Q&A Sessions—Rep Jenkins suggested outreach to divisional leaders to encourage folks to attend. We agreed to have one in person and one virtual, Rep Jenkins suggested we look at what campuses are currently represented and then have the event at another campus and hold it for 90 minutes but reserve the space for 2 hours from 11 to 1 in an open space for folks to stop by. Friday would be a good day to do the remote one on March 3<sup>rd</sup> from 12-1 for a drop-in question and answer, in person Thursday March 9<sup>th</sup> Providence Campus.
4. Next Steps- when do we want to meet again, what action steps do we want to meet on Friday Feb 24<sup>th</sup> 9-10. We will put out a call to action for other members to help. Rep Parr suggested maybe a member from each Division.
5. Next meeting is February 24<sup>th</sup>.

Meeting Adjourned at 10:06

Submitted respectfully,

Christine Jenkins