

Date: March 3, 2023 Room Number: Via Zoom

Start Time: 9:02 **End Time:** 9:26

Meeting Secretary: Christine Jenkins

Meeting Agenda

Agenda Item 1) Nomination Status Update

We currently have nominations coming in, they close on March 10th. We have the two Q&A sessions coming up.

Agenda Item 2) Website Updates

Rep Grace incorporated Rep Parr suggestion. Chair Grace added a nominations link on the top of the Assembly election webpage and published it and tested it. Rep Parr suggested adding a link to join virtual Q & A session and suggested we put it in a green button to highlight it. Chair Grace will remove this link at the end of the day.

Agenda Item 3) Q & A sessions

Both events have been in CC daily.

A: Virtual-We all have the link for today and Chair Grace, Rep Parr and Jenkins will be present.

B: In Person-Rep Jenkins will bring tablecloths and candy. Will be in Providence Campus atrium, plan to arrive by 10:30 to set up. Will have laptops with the assembly information for folks to review.

Agenda Item 4) Next Steps

Final approval for language for ballot invite and reminder email and updates to the web. We will work on this at our next meeting. Dean Jonathan Miller will be attending our March $10^{\rm th}$ as a guest.