



Finance & Strategy Committee Meeting

February 7, 2024
Virtual Webex
11:00 am to 12:00 pm

Committee Charge:

- Planning and implementing such training as needed by members of the college community in preparing and monitoring budgets.
- Producing regular reporting on matters related to budget and finance.
- Planning and implementing a review, revision, and adoption process for the Strategic Plan every 2 years.
- Producing annual reports evaluating the College’s progress in realizing goals set by the Strategic Plan.

Committee Members				
Name	Title	Division	Department	Attendance
Annamarie McMahon	Representative	Administration & Finance	Budget Office	Y
Jeffrey Augustine	Representative	Administration & Finance	Auxiliary Services	Y
Kevin Novell	Representative	Student Affairs	Access, Access Plus & EOC	Y
Michael Archetto	Representative	Administration & Finance	Building & Grounds	Y
Paul Rylander	Representative	Administration & Finance	Controller’s Office	Y
Peter Bardsley	Representative	IEHROD	VP of IEHROD	Y
Sandy Nolan	Secretary	Academic Affairs	BSTEM	N
Shaune Hogan	Representative	Administration & Finance	VP of Admin and Finance	N
Sue Turcotte	Representative	Administration & Finance	Bursar	Y
Guests				

Meeting Agenda

1. Election of new Chair for Strategy and Finance Committee
2. Approval of minutes from December meeting
3. Strategic Plan update Peter Bardsley



Minutes

Motion to convene meeting made by 1st by Kevin Novell, 2nd by Michael Archetto

Votes For: All, Votes Against: N/A, Abstained: N/A

Meeting started at 11:02 am

1. Election of new Chair for Strategy and Finance Committee

Kevin Novell: Nominations received for Peter Bardsley

Peter Bardsley: Accept nomination

Motion to elect Peter Bardsley made by 1st by Annmarie McMahon 2nd by Michael Archetto

Votes For: All, Votes Against: N/A, Abstained: N/A

2. Approval of minutes from December meeting

Peter Bardsley: Reviewing draft of minutes as shared shows they have not been finalized. Motion made to hold approval until the next meeting.

Motion to elect Peter Bardsley made by 1st by Kevin Novell 2nd by Susan Turcotte

Votes For: All, Votes Against: N/A, Abstained: N/A

3. Strategic Plan Update

Peter Bardsley: Provided update on the Strategic plan and it's impact on the College. Bobby Gondola is leading work at SLT level to roll out the plan through the development of smart goals at the department level. Peter explained the Cascade system and how it connects the work of a person, department, division and the College. President Costigan is looking forward to seeing progress in this area. We need to identify how this committee interreacts and supports the process.

Motion to adjourn meeting made by 1st by Michael Archetto, 2nd by Susan Turcotte,

Votes For: All, Votes Against: N/A, Abstained: N/A

Meeting adjourned: 11:30 am

Next Meeting: March 6, 2024, 11 am to 12 pm