



COMMUNITY COLLEGE  
OF RHODE ISLAND

Office of Human Resources

**EXECUTIVE POSITION DESCRIPTION**

**POSITION:** Vice President of Finance and Strategy  
**REPORTS TO:** President  
**SALARY:** Commensurate with education and experience

**CCRI Mission:**

The Community College of Rhode Island is the state's only public comprehensive associate degree-granting institution. We provide affordable open access to higher education at locations throughout the state. Our primary mission is to offer recent high school graduates and returning adults the opportunity to acquire the knowledge and skills necessary for intellectual, professional and personal growth through an array of academic, career and lifelong learning programs. We meet the wide-ranging educational needs of our diverse student population, building on our rich tradition of excellence in teaching and our dedication to all students with the ability and motivation to succeed. We set high academic standards necessary for transfer and career success, champion diversity, respond to community needs, and contribute to our state's economic development and the region's workforce.

**RESPONSIBILITIES:**

The College is seeking a bold and innovative leader who will work collaboratively with the CCRI leadership team to ensure dramatic increases in CCRI student success and equity over the next several years. Reporting directly to the President, the Vice President will serve as the college's Chief Financial Officer and as a member of the President's Senior Leadership Team. The VPFS will lead strategic planning, financial management, and information technology for the college with a high degree of integrity, accountability and transparency

The Vice President is responsible for the leadership and oversight of the budget development process, budget analysis and management, accounting, information technology, payroll, auxiliary services, bursar, asset protection, and bond fund management. In addition, the Vice President will serve as the college's fiscal liaison to the Rhode Island Council on Postsecondary Education, and will advise CCRI's senior leadership team regarding laws, regulations and legislative processes affecting financial affairs. In addition, the VPFS will participate in union bargaining processes.

This leader will be expected to incorporate higher education and community college best practices into the vision, strategy and practices of the division.

**Knight Campus**

400 East Avenue, Warwick, RI 02886-1807 P: 401.825.2311 F: 401.825.2345

**QUALIFICATIONS:**

- A Master's Degree is required, preferably in a related field
- Significant and diversified leadership experience in finance, budgeting, financial planning, and IT systems with at least five years of progressive management responsibility in a business, educational or non-profit setting
- Ability to drive business strategies and resources to advance the college's mission and strategic plan.
- Knowledge and experience with strategic planning and alignment of resources to strategy.
- Knowledge of best practices and continuous improvement processes, including a demonstrated understanding of the needs of a learner-centered organization.
- Ability to work effectively with a variety of constituents, including faculty and staff, community representatives, and political officials.
- Ability to manage and communicate information to a wide range of constituencies with a high degree of diplomacy and discretion.
- Must be a positive, student-centered leader with strong interpersonal and negotiating skills.
- Must have a demonstrated track record of implementing alternative funding strategies, and engaging stakeholders in planning and decision-making.
- Experience in managing technology initiatives and knowledge of large enterprise resource planning and management systems.
- Ability to communicate effectively.

**CCRI is an Equal Opportunity / Affirmative Action Employer.**

CCRI recognizes that diversity and inclusivity are essential to creating a dynamic, positive and high-performing educational and work environment and to helping prepare our students for lifelong success. We welcome applicants who can contribute to the College's commitment to excellence created by diversity and inclusivity.

CCRI prohibits discrimination, including harassment and retaliation, on the basis of race, color, national or ethnic origin, gender, gender identity or expression, religion, disability, age, sexual orientation, genetic information, marital status, citizenship status or status as a protected veteran. Inquiries or complaints concerning discrimination shall be referred to the College's Director of Institutional Equity & Title IX Coordinator, Elizabeth Canning, [ecanning@ccri.edu](mailto:ecanning@ccri.edu).

The Jeanne Clery Act requires institutions of higher education to disclose campus policy statements and crime statistics. Our annual report is available here:

<http://ccri.edu/campuspolice/pdfs/ANNUAL-SECURITY-REPORT-FINAL.pdf>