



COMMUNITY COLLEGE  
OF RHODE ISLAND

Office of Human Resources

**POSITION DESCRIPTION**

<b>POSITION:</b>	Vice President for Academic Affairs
<b>REPORTS TO:</b>	President
<b>SALARY:</b>	Commensurate with education and experience

**RESPONSIBILITIES:**

Reporting directly to the president, the vice president is a member of the college's senior management team and is responsible for providing vision and driving change in the areas of educational policy, instructional planning, program review, academic personnel actions, faculty development and resource planning and allocation.

The vice president also carries responsibility for advancing the college's educational initiatives involving intercollegiate articulation, developmental education and learning resources systems. The vice president must have the ability to lead, inspire and execute the vision and strategy of the college.

The vice president must have the ability to build and maintain strong and collegial relationships with students, faculty, staff, administrators, alumni, members of our governing board, the legislature and executive branch. Comfort with making data-driven decisions is essential, as well as perseverance and a strong commitment to the community college mission and its student access and success agenda.

**QUALIFICATIONS:**

- An earned doctorate from a regionally accredited institution is required
- Qualifications appropriate for a tenured appointment in an academic department of the College are strongly desired
- Five years full-time teaching experience in higher education required
- Significant senior-level academic, administrative and leadership experience serving a diverse student population, preferably in a multi-campus, unionized institution
- Community college experience is highly preferred
- Demonstrated experience in and commitment to working collaboratively with faculty and academic staff, and experience in a collective bargaining environment
- Experience with regional and specialized accreditation agencies, curriculum development and implementation, including developmental education, instructional technology planning, and program assessment
- Proven track record of effective budget and resource management linked to institutional and departmental planning and assessment
- Practical experience using data to support Academic Affairs initiatives

**Knight Campus**

- Demonstrated commitment to inclusivity and diversity and an ability to lead organizations that value and respect differences. Ability to resolve conflicts and build consensus. Effective internal and external relationship-building skills
- Excellent oral and written communication skills

**CCRI is an Equal Opportunity / Diversity Employer.**

All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying the position. Employees will be required to perform any other job-related duties requested by their supervisor.

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10/2016