

CCRI Governance Appendix II



Governance Council Committee Meetings Agenda / Minutes

Health & Safety Committee	
Date of Agenda Posting:	February 10, 2017
Meeting Date:	February 17, 2017
Meeting Start Time:	11:00 am
Meeting Actual Start Time:	11:056 am
Meeting Location:	President's Conference Room, Knight Campus
Meeting Secretary:	Annmarie McMahon

Member Attendance

Health & Safety Committee

Committee Member Name	Title	Present	Notes
Joseph Arsenaault	Assistant Professor, Emergency Management	Y	Threat Assessment Committee Representative
Michael Chapasko	Student	Y	Student Government Representative
Kevin Crawford	Technical Professor I	Y	Faculty - Warwick
Michael Cunningham	Dean of Students, Student Success	Y	Student Services Representative
Helen Ducharme	Coordinator, Disability Services for Students	Y	Threat Assessment Committee Representative
Leslie Florio	Technical Staff Assistant, Art Dept.	Y	Classified Union Representative
Deviet Gaul	Student	N	Student Government Representative
Hilary Jansson	Interim Asst. Dean for Nursing Education	Y	Academic Affairs Representative
Marisa Laurent	Assistant Professor, Fire Science	Y	Faculty – Newport

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Norman Mageau	College Police Lieutenant	Y	College Police Representative
Angela Marshall	Registered Nurse	Y	School Nurse
Ken McCabe	Director of Physical Plant	Y	Facilities Representative
Annmarie McMahon	Assistant Business Manager	Y	Business Office Representative
Michael McNally	Technology Support Specialist II	N	IT Representative
Laura Ryan	Associate Professor, Library	Y	Faculty - Providence
James Salisbury	Associate Professor, Library	N	Faculty Union Representative
Patrick Stone	Director, Marketing, Communications & Publications	Y	Director of Communications
Vacant	Faculty – Lincoln		
Other Attendees	Title		Notes
Bill Ferland	Director of Administration		
Russell McGillivray	Director, Fire Science		
Robyn Greene	Coordinator, Newport Campus		
Bruce Perez	Intern, Campus Security		

Agenda

Agenda Item 1	Notes on Discussion
<ul style="list-style-type: none"> ▪ Discussion – Approval of the Minutes for the December 9, 2016 meeting 	<p>A motion was made and seconded to approve the minutes of the December 9, 2016 meeting. The minutes were approved.</p>
Agenda Item 2	Notes on Discussion
<ul style="list-style-type: none"> ▪ Discussion – Standing Items <ul style="list-style-type: none"> ▪ Threat Assessment ▪ Public Safety/Security ▪ Facilities ▪ Health 	<p>Threat Assessment – Threat assessment is not tracking any active cases at this time. However, they are receiving many calls of increase hostility and intolerance. There have also been issues of white supremacy arising. This will be discussed further at the next Health and Safety Committee meeting.</p> <p>There were no reports from Security, Facilities</p>

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	or Health.
Agenda Item 3	Notes on Discussion
<ul style="list-style-type: none"> ▪ Discussion – Arming Campus Police 	<p>Bill Ferland attended the meeting to discuss the arming of campus police. He indicated that the President will be holding town hall style meetings to receive feedback from the campus community. He discussed some national statistics on the topic and how it can be a deterrent.</p> <p>If CCRI decided to move in this direction, all Campus police would have to undergo extensive testing and retraining. URI just recently completed this process.</p> <p>The Committee Chair asked that members come to the next meeting prepared to discuss this topic in greater detail.</p>
Agenda Item 4	
<ul style="list-style-type: none"> ▪ Discussion – For the Good of the College 	<p>A motion was moved and seconded to bring Agenda Item 4 as the second item of discussion. The motion passed.</p> <p>(1) The Committee Chair outlined the incident that occurred on 2/14/17 on the Warwick campus. A student overdosed in the Great Hall. Campus Police and the School Nurse responded to the scene and Narcan was administered. Also responding to the scene was faculty from the Nursing and Fire Science departments. City of Warwick fire and rescue responded to the scene. The student was transported to the local hospital.</p> <p>A question was asked about the availability of Narcan on CCRI campuses. Per policy, campus police and the school nurse have Narcan available. When it was originally purchased, a number of spare doses were included. The stock will be replenished using the spares. Additional doses will be purchased to replenish the stock.</p> <p>In response to the incident on campus, the</p>

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	<p>Administration is looking at the College's emergency response procedures. Additional training in the use of Narcan may be provided. Student Services is developing a process to provide better communication about emergency procedures to faculty and staff.</p> <p>Nursing students are being trained in the administration of Narcan as part of the program. It is also included in the EMT curriculum.</p> <p>There was a discussion regarding liability issues when faculty responds to an emergency situation on campus. They would be covered under the state's Good Samaritan law. However, clarification is being requested from legal counsel.</p> <p>Additional actions being taken are:</p> <ul style="list-style-type: none"> • Oxygen is being ordered for the School Nurse. • Simple medical supply bags are being ordered for Campus Police with basic medical supplies. • Masks and gloves may be added to each AED box. <p>Communication regarding the incident will be developed so that the facts are correct. Student Services and Marketing are the lead.</p> <p>(2) Student Government asked about the door replacement project. It was explained that the door security will be activated as the doors are installed.</p>
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Meeting Action Items

Action	Assigned To	Deadline
Prepare meeting minutes for 2/17/17 meeting	<i>Secretary</i>	7 business days after conclusion of meeting
Post minutes for the 12/9/16	<i>Secretary</i>	7 business days after conclusion

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meeting.		of meeting
Prepare agenda for Next scheduled meeting	<i>Secretary</i>	7 days prior to scheduled meeting

Decisions Made

Decision 1	
<ul style="list-style-type: none"> ▪ Action - Approval of the Minutes for the December 9, 2016 meeting 	A motion was made and seconded to approve the minutes of the December 9, 2016 meeting. The minutes were approved.
Decision 2	
Agenda Item 2	
<ul style="list-style-type: none"> ▪ Action – Standing Items <ul style="list-style-type: none"> ▪ Threat Assessment ▪ Public Safety/Security ▪ Facilities ▪ Health 	No action was taken.
Agenda Item 3	
<ul style="list-style-type: none"> ▪ Action – Arming Campus Police 	No action was taken.
Agenda Item 4	
<ul style="list-style-type: none"> ▪ Action – For the Good of the College 	No action was taken.

Meeting End

Meeting Schedule End:	12:00 pm
Meeting Actual End:	12:05 pm
Next Meeting Date:	March 24, 2017
Next Meeting Time:	11:00 am
Next Meeting Location:	President’s Conference Room, Knight Campus