

## CCRI Governance Appendix II



### Governance Council Committee Meetings Agenda / Minutes

<b>EREHSC – Emergency Response/Environmental Health &amp; Safety Committee</b>	
<b>Date of Agenda Posting:</b>	October 9, 2015
<b>Meeting Date:</b>	October 23, 2015
<b>Meeting Start Time:</b>	10:00 am
<b>Meeting Actual Start Time:</b>	
<b>Meeting Location:</b>	President’s Conference Room, Knight Campus
<b>Meeting Secretary:</b>	Annmarie McMahon

### Member Attendance

#### Emergency Response/Environmental Health & Safety Committee

Committee Member Name	Title	Present	Notes
Joseph Arsenaault	Assistant Professor, Emergency Management		Threat Assessment Committee Representative
Rich Coren	Director, Marketing, Communications & Publications		Director of Communications
Rosemary Costigan	Interim Asst. Dean for Nursing Education		Academic Affairs Representative
Kevin Crawford	Technical Professor I		Faculty Union Representative
Michael Cunningham	Dean of Students, Student Success		Student Services Representative
Helen Ducharme	Coordinator, Disability Services for Students		Threat Assessment Committee Representative
Leslie Florio	Technical Staff Assistant, Art Dept.		Classified Union Representative
Marisa Laurent	Assistant Professor, Fire Science		Faculty – Newport
Norman Mageau	College Police Lieutenant		College Police Representative
Angela Marshall	Registered Nurse		School Nurse

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<b>Anmarie McMahon</b>	<b>Assistant Business Manager</b>		<b>Business Office Representative</b>
<b>Ken McCabe</b>	<b>Acting Director of Administration</b>		<b>Facilities Representative</b>
<b>Michael McNally</b>	<b>Technology Support Specialist II</b>		<b>IT Representative</b>
<b>James Salisbury</b>	<b>Associate Professor, Library</b>		<b>Faculty - Warwick</b>
<b>Student</b>	<b>Vacant</b>		
<b>Student</b>	<b>Vacant</b>		
<b>Faculty – Newport</b>	<b>Vacant</b>		
<b>Faculty - Providence</b>	<b>Vacant</b>		
<b>Other Attendees</b>	<b>Title</b>		<b>Notes</b>

### Agenda

<b>Agenda Item 1</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>▪ <b>Discussion – Approval of the Minutes for the June 12, 2015 meeting</b></li> </ul>	
<b>Agenda Item 2</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>▪ <b>Discussion – Election of Committee Chair</b></li> </ul>	
<b>Agenda Item 3</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>▪ <b>Discussion – – Standing Items</b> <ul style="list-style-type: none"> <li>▪ <b>Threat Assessment</b></li> <li>▪ <b>Public Safety/Security</b></li> <li>▪ <b>Facilities</b></li> <li>▪ <b>Health</b></li> </ul> </li> </ul>	
<b>Agenda Item 4</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>▪ <b>Discussion – Knight Campus Roadway Safety Improvements</b></li> </ul>	
<b>Agenda Item 5</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>▪ <b>Discussion – Hands Free Electric Scooters</b></li> </ul>	

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<b>Agenda Item 6</b>	<b>Notes on Discussion</b>
▪ Discussion – Meeting Schedule	
<b>Agenda Item 7</b>	<b>Notes on Discussion</b>
▪ Discussion – Run Hide Fight Training	
<b>Agenda Item 8</b>	<b>Notes on Discussion</b>
▪ Discussion – AED Deployment	
<b>Agenda Item 9</b>	<b>Notes on Discussion</b>
▪ Discussion – Emergency Response Plan	
<b>Agenda Item 10</b>	<b>Notes on Discussion</b>
▪ Discussion – Narcan	
<b>Agenda Item 11</b>	<b>Notes on Discussion</b>
▪ Discussion – Committee Website	
<b>Agenda Item 12</b>	<b>Notes on Discussion</b>
▪ Discussion – For the Good of the College	

### Meeting Action Items

Action	Assigned To	Deadline
Prepare meeting minutes for 10/23/15 meeting	<i>Secretary</i>	7 business days after conclusion of meeting
Submit minutes of 6/12/15 meeting to be posted on-line	<i>Secretary</i>	7 business days after conclusion of meeting
Prepare agenda for Next scheduled meeting	<i>Secretary</i>	7 days prior to scheduled meeting

### Decisions Made

<b>Decision 1</b>	
▪ Action – Approval of the Minutes for the April 6/12/15 meeting	
<b>Decision 2</b>	
<b>Agenda Item 2</b>	
▪ Action – Election of Committee Chair	
<b>Agenda Item 3</b>	

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<ul style="list-style-type: none"> <li>▪ <b>Action – Standing Items</b> <ul style="list-style-type: none"> <li>▪ <b>Threat Assessment</b></li> <li>▪ <b>Public Safety/Security</b></li> <li>▪ <b>Facilities</b></li> <li>▪ <b>Health</b></li> </ul> </li> </ul>	
<b>Agenda Item 4</b>	
<ul style="list-style-type: none"> <li>▪ <b>Action – Knight Campus Roadway Safety Improvements</b></li> </ul>	
<b>Agenda Item 5</b>	
<ul style="list-style-type: none"> <li>▪ <b>Action – Hands Free Electric Scooters</b></li> </ul>	
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<b>Agenda Item 12</b>	
<ul style="list-style-type: none"> <li>▪ <b>Action – For the Good of the College</b></li> </ul>	

### Meeting End

<b>Meeting Schedule End:</b>	11:30 am
<b>Meeting Actual End:</b>	
<b>Next Meeting Date:</b>	TBD
<b>Next Meeting Time:</b>	TBD
<b>Next Meeting Location:</b>	TBD

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