

CCRI Governance Appendix II



Governance Council Committee Meetings

Agenda

Academic Technology Advisory Committee	
Date of Agenda Posting:	12/9/14
Meeting Date:	12/12/14
Meeting Start Time:	1:30 PM
Meeting Actual Start Time:	1:30 PM
Meeting Location:	KN4104, FL2330

Member Attendance

Committee Member Name	Title	Present	Notes
	IT	Y/N	<i>An example to include: Mr. Smith participated via teleconference from the Lincoln campus.</i>
John Araujo	Senior Admissions Officer, Enrollment Services	Y	
Jerry Bernardini	Professor, Dept. Chair, Engineering & Technology	Y	
Maggie Burke	Assistant Professor, DL Coordinator	Y	
MaryAdele Combe	Manager – User Services, IT	Y	
Kent Gates	Budget Specialist II, Business Office	Y	
Gene Grande	Senior Information Technician, IT	Y	
Cindy Hansen	Associate Professor, Biology	N	
Kay Johnson	Professor, Computer	N	

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	Studies & Information Processing		
Donna Mesolella	Coordinator, Academic Affairs	Y	
Jaime Nash	Director, Training & Development (CWCE)	Y	
Bill Pellicio	Professor, Human Services	N	
Elizabeth Penta	Assistant Professor, Library	Y	
Guests in Attendance			

Agenda

Old Business	
1. Governance Review	Notes on Discussion
<p>Action Item: Letter to Dave & Greg re: reporting to Academic VP VP Patten is considering consolidating IT Governance into one committee by combining ISAC and ATAC, and eliminating ITAC, where ATAC and ISAC previously reported. Issues being considered by VP Patten are the resulting size of the committee and the combined mission.</p> <p>Action Item: ATAC Faculty Chair or Co-chair Deferred until we see about filling three open positions</p> <p>Action Item: Clarify how fill open governance positions Recommend deferring this until the disposition of IT governance is decided.</p>	<p>There was discussion regarding the revised governance documents as it relates to ATAC, ISAC and ITAC. Maggie Burke wrote to Greg regarding ATAC reporting to Academic VP. She feels there is a need for an advocate as it relates to faculty technology needs. VP Lamontagne will meet with VP Patten regarding recommendation that ATAC report to Academic VP. Maggie also to meet with VP Lamontagne and will get back to committee.</p> <p>Maggie volunteered to chair ATAC committee. Jerry Bernardini seconded. Unanimous vote to approve.</p>
2. Connectivity and switch to new	

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wireless	
<p>Action Item: Report on status of the wireless concerning seamless connectivity for the community. MaryAdele consulted with Bruce Barrett, Network Director and Manny Correia, Manager, Network Planning & Services.</p> <ul style="list-style-type: none"> • There are no plans to do any wireless upgrades by the end of 2014. Upgrades were done Summer 2014. • There is a 5-year networking plan that includes going higher density with wireless over the next few years; however, new access points and cabling have not yet been funded. • There are plans to change the way wireless is accessed, which will impact the users. Users will be notified well in advance of when this happens. This project has not been funded to date. • Are there current issues? 	<p>MaryAdele reported her finding regarding the plans for upgrades to the wireless network. Jerry B. is interested in knowing what additional services we will be receiving with any future upgrades especially in how it relates to what we have to teach in the years to come (ie. “the internet of things”). Maggie suggested surveying the students regarding their needs as it relates to the 5-year networking plan.</p>
3. FrontPage Server End of Life	
<p>Action Item: Invite Anthony to next meeting re new file management server. Operations is not ready to demonstrate on the new server at this time. Jim Kirby is in the process of testing the functionality, and documenting how this will work for faculty before demonstrating it. Once testing is finished, faculty involved with the project will be invited to test the process</p>	<p>New file management server is currently being tested and not ready for demo. Deferred to future meeting.</p>

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before it is implemented to the community.	
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New Business	
Agenda Item 1	Notes on Discussion
<ul style="list-style-type: none"> • Discuss whether and how we might draft some guidelines for faculty LMS evaluation / adoption. <i>Maggie Burke</i> 	<p>Discussion regarding the background of the conversion from WebCT to Bb. It was suggested that we draft guidelines for faculty evaluation of LMS adoption to include:</p> <p>How do we decide to evaluate a new LMS?</p> <p>How do we transition from one LMS to another?</p> <p>Discussion regarding faculty being invited to a preview of Canvas. The review of Canvas was presented to faculty from IT as an emerging technology. There currently is no plan to change to a different LMS.</p> <p>A motion was made to form a sub-committee to draft a process for evaluation of LMS. Maggie B. made a motion to move; John A. seconded. All approved</p>

Meeting Action Items

Action	Assigned To	Deadline

Decisions Made

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Decision 1	New chair – Maggie Burke
Decision 2	Form a sub-committee to draft a process for evaluation of LMS.
Decision 3	

Meeting End

Meeting Schedule End:	3:00
Meeting Actual End:	3:00
Next Meeting Date:	February 2015
Next Meeting Time:	1:30
Next Meeting Location:	KN4104; FL2330