

Governance Council Committee Meetings

Agenda / Minutes

Governance Committee

Date of Agenda Posting:	April 27, 2018
Meeting Date:	May 4, 2018
Meeting Start Time:	1:00 PM
Meeting Actual Start Time:	1:03pm
Meeting Location:	Room 2140 Knight Campus
Meeting Secretary :	Marian (Mimi) Fattore

Member Attendance

Committee Member Name	Title	Present	Notes
Bob Cipolla	Dean, Student Development and Assessment	N	
Deb Lilli	English	N	
John Rood	Nursing	Y	
Marian (Mimi) Fattore	Counselor, Student Development	Y	
Melanie Soter	Library	Y	
Pam Christman	Interim Chief Information Officer	N	
Patrick Stone	Director of Marketing	N	
Ruth Barrington	Business Manager	N	
Sandra Sneesby	English	Y	
Tracy Karasinski	Dean, Office of Opportunity and Outreach	Y	
William Dalessio	English	Y	
Guests in Attendance			
Lizzie Pollock			
Peter Bardsley			

Agenda

Agenda Item 1	Notes on Discussion
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<p>Getting Started:</p> <ul style="list-style-type: none"> • Introductions • Review of Committee’s Role- See Governance document • Review of Robert’s Rules of Order- See Appendix IV • Electing a Chair/Secretary • Agree on meeting dates throughout the rest of the year 	<ul style="list-style-type: none"> • Attendants introduced themselves • Committee members will review “Robert’s Rules of Order.” Sandy will send members a link. • President elected: Sandra Sneesby • Secretary elected: Marian (Mimi) Fattore • Next meeting 6/1/18/time & location TBD.
Agenda Item 2	Notes on Discussion
<p>Remarks from</p> <ul style="list-style-type: none"> • Peter Bardsley • Lizzie Pollock • Kevin Salisbury 	<ul style="list-style-type: none"> • Peter Bardsley is working on a new/updated governance web page • Lizzie Pollock’s definition of governance: “Develop and recommend policies for the college.”
Agenda Item 3	Notes on Discussion
<p>Discussion of structure, organization, and policies</p>	<ul style="list-style-type: none"> • Before our next meeting, committee members will look at Quinsigamond Community College and Monroe Community College’s governance structure • CCRI’s governance committee aims to have a new governance document by 12/18

Meeting End

Meeting Schedule End:	2:00
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Meeting Actual End:	1:46pm
Next Meeting Date:	6/1/18
Next Meeting Time:	TBD
Next Meeting Location:	TBD