

## Governance Council Committee Meetings

### Minutes

<b>Governance Committee</b>	
<b>Date of Agenda Posting:</b>	
<b>Meeting Date:</b>	June 1, 2018
<b>Meeting Start Time:</b>	11:00 AM
<b>Meeting Actual Start Time:</b>	11:06am
<b>Meeting Location:</b>	Room KN 5579
<b>Meeting Secretary :</b>	Marian (Mimi) Fattore

### Member Attendance

Committee Member Name	Title	Present	Notes
Bob Cipolla	Dean, Student Development and Assessment	N	
Deb Lilli	English	Y	
John Rood	Nursing	N	
Marian (Mimi) Fattore, <i>Secretary</i>	Counselor, Student Development	Y	
Melanie Soter	Library	N	
Pam Christman	Interim Chief Information Officer	Y	
Patrick Stone	Director of Marketing	Y	
Ruth Barrington	Business Manager	Y	
Sandra Sneesby, <i>Chair</i>	English	Y	
Tracy Karasinski	Dean, Office of Opportunity and Outreach	Y	
William Dalessio	English	Y	
<b>Guests in Attendance</b>			
Lizzie Pollock	Governance Compliance Officer	Y	

## Agenda

<b>Agenda Item 1</b>	<b>Notes on Discussion</b>
Accept minutes of May 4, 2018	<p>Chair Sneesby called for a motion to approve the minutes.</p> <p>On a motion duly made by Marian Fattore and seconded by William Dalessio, it was <b>VOTED: THAT</b>  <i>the Governance Exploratory Committee approves the minutes for the meeting of May 4, 2018, as presented.</i></p> <p>VOTE: 4 members voted in the affirmative and 0 members voted in the negative and 2 abstained as follows:</p> <p>YEAS: S. Sneesby, M. Fattore, T. Karasinski, W. Dalessio            NAYS: 0            ABSTAINS: D. Lilli, P. Christman, P. Stone, R. Barrington</p>
<b>Agenda Item 2</b>	<b>Notes on Discussion</b>
Determine Calendar of Meetings	<p>After discussion, it was determined that Tuesdays afternoons would work for all present committee members. Location TBA/every other week beginning 6/12/18.</p>
<b>Agenda Item 3</b>	<b>Notes on Discussion</b>
Discuss Quinsigamond CC governance	<p>We reviewed each of the committees that QCC has as part of their governance and discussed the pros and cons.</p> <p>Members liked the following features:</p> <ul style="list-style-type: none"> <li>• Graphic of structure</li> <li>• Graphic of process</li> <li>• Complete and comprehensive manual</li> <li>• Charges spelled out for each committee</li> <li>• Faculty Senate included all of the college in participation, formal presentation, clear flow, platform/space structured environment for decisions to be made, action plan</li> <li>• Smaller number of committees</li> <li>• Not siloed</li> <li>• All College Forum involved in policy discussion</li> </ul> <p>Other thoughts and suggestions about how we can improve our governance arose during the conversation:</p> <ul style="list-style-type: none"> <li>• CWCE involvement</li> <li>• What does each committee do?</li> <li>• Goals: increase participation</li> <li>• Increase communication</li> <li>• Governing/process</li> <li>• Simplicity</li> <li>• Efficiency</li> </ul>

Agenda Item 4 Discuss Monroe CC Governance	Did not have time to discuss.
Next Steps	Look at Monroe CC governance structure. L. Pollock will provide overview of current CCRI structure. P. Christman will forward committee process summary to chair Sneesby.

**Meeting End**

<b>Meeting Schedule End:</b>	12:30pm
<b>Meeting Actual End:</b>	12:27pm
<b>Next Meeting Date:</b>	6/12/18
<b>Next Meeting Time:</b>	2pm-3:30pm
<b>Next Meeting Location:</b>	TBD