



COMMUNITY  
COLLEGE  
OF RHODE ISLAND

## Governance Council Committee Meetings Agenda / Minutes

Academic Advisory Committee	
<b>Date of Agenda Posting:</b>	April 13, 2017
<b>Meeting Date:</b>	Friday, April 21, 2017
<b>Meeting Start Time:</b>	2:00 PM
<b>Meeting Actual Start Time:</b>	2:05 PM
<b>Meeting Location:</b>	Room 1040, KN
<b>Meeting Secretary:</b>	Melissa Sullivan

### Member Attendance

Committee Member Name	Title	Present	Notes
Joseph Amante y Zapata	Performing Arts		
Kathryn Blessing	Library	√	
Barbara Bradley	NURS	√	
Suan Brown	Foreign Language/ Culture	√	
Elizabeth DaCosta	MATH		
Christine Fox	English		
Linda Gatewood	RHAB		
William Geary	PSYC		
Mark Hartshorn	ART	√	
David Igliazzi	CJLS	√	
Catherine Johnson	COMI	√	
Madalena Josephs	Allied Health		
Tracy Karasinski	Student Services	√	
Lisa Mallozzi	Student Services	√	
Paula Marcello	HMNS	√	
Jeanne McColl	NURS		
Metello Mugnai	LANG		
Dennis Najarian	SOCS		
Ann Omollo	CHEM		
Robert Pezzillo	OFTD	√	
Duayne Rieger	PHYS		
Jody Robinson	ENGR		
Melissa Sullivan	DHYG	√	
David Vito	BIOL		
JoAnn Warren	BUSN	√	

<b>Others Attending</b>			
John Cole	Dean Arts, Humanities, Soc. Science	✓	
Ray Kilduff	Psychology	✓	
Steven Murray	CCRI FA President	✓	

**Academic Advisory Committee Agenda**

- Approve minutes of last meeting: November 18, 2016.
- AAC chair, election
- WP/WF Policy Discussion
- As may arise

**Agenda**

<b>Agenda Item 1</b>	<b>Notes on Discussion</b>
<ul style="list-style-type: none"> <li>• <b>Welcome, approval of minutes</b></li> </ul>	<p>The November 18, 2016, minutes were reviewed. Corrections were made. Minutes were approved as amended</p>
<b>Agenda Item 2</b>	<b>Notes on Discussion</b>
	<p>John Cole acted as de facto chair until new chairperson elected.</p> <p>Before the election John Cole gave an explanation of how the President’s Council wants policy change proposals formatted. He distributed a sample for the committee to use for current and future policy requests. Information only.</p> <p>Steve Murray nominated Ray Kilduff to the position of Chair; Academic Advisory Committee. Seconded by David Iglizzi. Ray explained he would accept the nomination but would stand aside if someone else wanted the position. Steve expanded on his reasoning for nominating Ray. There were no nominations from the floor. I t was moved to close nominations. David Iglizzi cast one unanimous ballot electing Ray Kilduff; Chair.</p>

	<p>Linda Gatewood (in absentia) was selected to create a draft of the WP/WF/ NA abolishment proposal in the format requested by the President’s Council. The completed document is to be disseminated via email to all of the AAC members.</p> <p>Ray Kilduff explained that Department chairs are looking for better information sharing, especially with regards to policy changes that may be in discussion at the Academic Advisory Committee. Chairs may be aware of factors that may impact policies, of which the committee members may not. AAC members were reminded that information from the meeting should be shared with the chairs by committee members. Also, the location and access to Committee meeting minutes was reviewed. Meeting minutes are located on the CCRI website in the “Governance” area.</p> <p>Kate Johnson requested meeting minutes of previous meetings and agendas be disseminated well before the scheduled meeting. Reading them briefly at the table does not give time for reflection or recognition of omissions.</p> <p>Steve Murray made motion to adjourn, John Cole seconded. Meeting adjourned @3:20 pm</p> <p>Respectfully submitted, Melissa Sullivan</p>
<ul style="list-style-type: none"> <li>•</li> </ul>	