Place and time: The meeting of the General Education Committee was called to order at 2:25 P.M. on November 8, 2010 in Rm. 4104 at the Knight campus, and by video conferencing at the Newport and Lincoln campuses.

Membership: Members present were: Margaret Burke, Computer Studies, Rebecca Clark, Art, Martin Camacho, Dean of Arts, Humanities, and Social Sciences, Kate Dunnigan, Social Sciences, Cindy Hansen, Biology, Ray Kilduff, Psychology, Susan Miller, Library, Jack Owens, Physics, and Allison Petro, English.

Membership of the Committee - New members were introduced to the committee.

Reconstitution of the General Education Committee - Motion was made and seconded to appoint Dean Martin Camacho chair of the committee with Jack Owens and Ray Kilduff to continue as co-chairs.

Motion passed unanimously.

Approval of Minutes - The minutes from the previous meeting were discussed next.

In order to promote free discussion within the committee it was suggested that contributions from members not be attributed in the minutes.

It was pointed out that the minutes and other documents need to be available to the public, including CCRI faculty, staff, and students, but not including anyone not part of the college community. Posting the minutes and other Gen Ed committee documents [in PDF format] should be to a portion of the CCRI web site for which access is restricted.

The possibility of having the minutes available in the library was discussed.

In addition, the committee needs to send a monthly summary of its activity to the Academic Council.

The existing archive of General Education Committee documents should be copied over to the protected web page.

Motion was made and seconded to table minutes for the meeting of October 18, 2010 so they can be revised to remove names of members in order to protect their privacy.

The motion passed unanimously.

Motion was made and seconded that, when the pass-word protected intranet becomes available, the approved minutes are to be posted. The chairs and co-chairs are authorized to provide copies of the minutes upon request from a member of the community.

The motion passed unanimously.

The Educated Person - Possible changes to the educated person goals were discussed next. Problems with them revolve around their assessability and lack of specificity. Terms such as “understanding” and
“learn” are hard to assess. The language needs to be re-cast to make the connection to learning outcomes easier. On the other hand, the goals need to be general enough so that they can apply to every CCRI graduate even as the outcomes are measurable.

How should rubrics to verify accomplishment of the educated person goals be developed? Should it be left to the individual faculty teaching a specific course? To the department? Or should the Gen Ed committee develop the rubrics?

Departments should have latitude to decide which of the outcomes are applicable for specific courses. It should also be made clear to departments and the faculty that the use of rubrics target meeting the goals of the educated person, not evaluating an individual course or teacher.

Fluency is defined, but the word Demonstrate is not. The department has to define the level of effective communication appropriate to the program. The degree of written communication depends on the program.

Rubrics have already been developed at the national level to evaluate a series of goals that are very similar to what we have adopted. These provide a good starting point for possibly modifying the language of our goals and/or modifying the rubrics to meet our needs.

**Motion** was made and seconded to divide the committee into two groups, one to work on the first two goals and the other to work on the second two goals to modify the goals so that they have measurable outcomes and to make the statements mesh with the nationally adopted value rubrics.

Motion passed unanimously.

For goals #1: & #2: Kate Dunnigan, Rebecca Clark, Allison Petro, Susan Miller, and Jeanne Mullaney.

For goals #3: & #4: Jack Owens, Margaret Burke, Ray Kilduff, Cindy Hansen, and Martin Camacho

**Next Meeting - Motion** was made and seconded to schedule the next meeting for Monday, December 13, at 2:15 PM.

Motion passed unanimously.

**Other announcements:**

Release time for committee members was discussed with V.P. Morgan. Rather than being given release time, she suggested that the committee work at a slower pace. She may review her decision in spring.

The process for adoption of changes to the Educated Person goals was discussed. The revised goals would be forwarded to Academic Committee and then, if approved by them, to the faculty.

**Adjournment - Motion** for adjournment was made and seconded at 3:45 PM.

Motion passed unanimously.