



COMMUNITY
COLLEGE
OF RHODE ISLAND

Governance- Action Item Transmittal

Date:	Jan. 21, 2014
Committee title:	Academic Advisory Committee
Committee chairperson:	Peter Woodberry
Chairperson contact info:	pwoodberry@ccri.edu
Senior officer:	Leigh Martin
Senior officer contact info:	lmartin@ccri.edu

Action item:	Abolishment of WP/WF/NA grades	Date approved by committee: 12/20/2013
Rationale for the Abolition of the WP, WF and NA Grades:		
<ul style="list-style-type: none">▪ These grades are not used consistently by faculty throughout the college▪ These grades do not encourage student accountability and responsibility critical to academic and personal success, as they do not impact student GPA		
Discussion Generated from Academic Advisory Committee and Academic Withdrawal Subcommittee:		
<ul style="list-style-type: none">▪ Concern exists regarding the number of students who attend during the first week of class and are considered enrolled upon verification of attendance during weeks 1-2 of the semester yet never attend class after this point. These students remain enrolled for the entire semester and continue to receive financial aid. Faculty has no mechanism to remove these students from the roster.▪ Students have ten weeks in which to officially withdraw within the established official withdrawal process. This is an adequate amount of time for students to determine intent to continue. There exists a desire to facilitate greater student accountability to the established and well-published policies within the college.▪ Faculty did wish for an option to address extenuating circumstances a student may encounter after week 10 (once the official withdrawal deadline has passed). The proposed academic withdrawal needed to be clearly defined and could not be given for academic reasons or issues (failing a course, missing work, or poor attendance).		

Action item:	Adoption of an Administrative Withdrawal grade and policy; amendment of Official Withdrawal policy
	Date approved by committee: 12/20/2013

Proposed Administrative Withdrawal:

The Administrative Withdrawal is used when a student must withdraw from a course after week 10 or two-thirds the length of the course due to a non-academic extenuating situation. An academic withdrawal form must be completed and approved by the instructor and department chairperson. An academic withdrawal is included in attempted credits but not in grade point index.

Official Withdrawal (from College Catalog):

This is used when a student officially withdraws from a course up to week 10 or two-thirds the length of the course. It is included in attempted credits but not in the grade point index.

Proposed Addendum to Official Withdrawal language: Ceasing to attend does not constitute an official withdrawal. All outstanding coursework will be given a zero and factored into the student's final grade.

President's Council Meeting	Date:	Approve:	Disapprove:
Representative signature:			
President	Date:	Approve:	Disapprove:
President's signature:			

CCRI Governance (Approved 9/9/2013)

Article VI: Forwarding Action Items to the President's Council

- A. Once an action item has received approval by a Committee, the Chair of the Committee will forward the action item with supporting material to the Senior Officer of the area most relevant to the action item.
- B. Committee chairs have the option to request a meeting with the Senior Officer of the area along
- C. with the chairs of other committees in the same area within five days of committee vote in order to invite further review and discussion and vetting of the proposed item.
- D. The Senior Officer will request that the recommendation be placed on the agenda of the next President's Council after having met with the committee chairs if so requested. If no request has been made, the Senior Officer will present the item at the President's Council meeting.
- E. The Senior Officer will invite the chair of the forwarding committee to attend the President's
- F. Council meeting where the item will be discussed.
- G. The President's Council will review the submitted item and share their response with the
- H. President.
- I. The President will review the submitted item(s), and make a final decision on implementation.
- J. The President's assistant will fill out the Tracking Sheet, obtain the President's signature, and forward the Tracking Sheet to the Committee Chair of origin for posting on the Governance web site.

Rationale for the Abolition of the WP, WF and NA Grades:

- These grades are not used consistently by faculty throughout the college
- These grades do not encourage student accountability and responsibility critical to academic and personal success, as they do not impact student GPA

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