



POLICY MANUAL

POLICY TITLE: 3.14.9.2 – Study Environment in the Library

EFFECTIVE: 2/1/13

A. POLICY STATEMENT: The CCRI Library aims to provide a suitable space for research, study, library instruction, and reading. In order to maintain such an environment:

1. Cell phones should be switched to quiet mode and used outside the library.
2. Food and/or drink are allowed in designated areas only.
3. Pets, other than service animals, are not allowed in the library.
4. Disruptive and/or threatening behavior is not allowed.
5. Library staff members may request that individuals be quiet or move to avoid disturbing other library users.

B. DEFINITIONS:

1. Disruptive and/or threatening behavior – includes, but is not limited to, excessive noise, sexual harassment, and other actions not conducive to maintaining an environment for research, study, library instruction, and reading.
2. Library staff members – Full time library staff and librarians

C. PROCEDURES:

1. When disruptive and/or threatening behavior occurs, or if a patron reports a behavior problem to the library, a library staff member will investigate. The person(s) involved may be asked to be quiet or move by the library staff member.
2. Library staff members may contact Campus Police for assistance.

D. POLICY APPLIES TO:

All library users

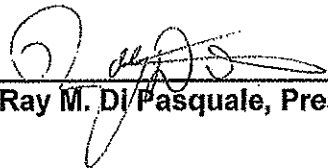
E. EXCEPTIONS:

All exceptions to this policy must be approved by the Dean of the Library.

F. RESPONSIBLE DEPARTMENT:

The Library will implement and maintain this policy.

G. APPROVED:



Ray M. DiPasquale, President

2-18-13

Date