

Punctuation Quiz #1: Coordination (page 1 of 2)
By Dr. Karen Petit

To join ideas together, the following sentences use coordination (FANBOYS: for, and, nor, but, or, yet, so) and/or correlative conjunctive pairs (both . . . and . . . , either . . . or . . . , neither . . . nor . . . , whether . . . or . . . , not only . . . but . . . , not only . . . but also . . .). An online handout has an overview of punctuation rules: www.ccri.edu/writingcenter/pdfs/punctuation.pdf.

For each sentence, circle a, b, or c to indicate the correct way to punctuate the sentence.

1. Joe Mary and Leslie were listening to the professor and the video.
 - a. Joe, Mary and Leslie were listening, to the professor and the video.
 - b. Joe, Mary, and Leslie were listening to the professor and the video.
 - c. Joe, Mary, and Leslie, were listening to the professor, and the video.

2. Everyone was taking notes with pens pencils or markers.
 - a. Everyone was taking notes with pens, pencils, or markers.
 - b. Everyone was taking notes; with pens, pencils or markers.
 - c. Everyone was taking notes, with pens, pencils, or markers.

3. Listening can help with the learning process but taking notes while listening can help even more.
 - a. Listening can help with the learning process, but taking notes while listening can help even more.
 - b. Listening can help with the learning process; but taking notes while listening can help even more.
 - c. Listening can help with the learning process; but, taking notes while listening can help even more.

4. Taking notes as much as possible is important so people can improve their listening and writing skills with practice.
 - a. Taking notes as much as possible is important. So, people can improve their listening and writing skills with practice.
 - b. Taking notes as much as possible is important, so people can improve their listening and writing skills with practice.
 - c. Taking notes, as much as possible, is important, so people can improve their listening and writing skills, with practice.

5. Not only does studying include reading but it also includes writing and practicing.
 - a. Not only does studying include reading, but it also includes writing and practicing.
 - b. Not only does studying include reading, but it also includes writing, and practicing.
 - c. Not only does studying include reading, but it also includes: writing and practicing.

Punctuation Quiz #1: Coordination (page 2 of 2)

By Dr. Karen Petit

6. Writing either papers or journals can enhance one's skills.
 - a. Writing either papers, or journals can enhance one's skills.
 - b. Writing either papers or journals, can enhance one's skills.
 - c. Writing either papers or journals can enhance one's skills.

7. The professor turned on the projector and explained the meaning of an image that appeared on the big screen.
 - a. The professor turned on the projector, and explained the meaning of an image that appeared on the big screen.
 - b. The professor turned on the projector, and explained the meaning of an image, that appeared on the big screen.
 - c. The professor turned on the projector and explained the meaning of an image that appeared on the big screen.

8. The professor turned on the projector and she then explained the meaning of two images that appeared on the big screen.
 - a. The professor turned on the projector, and she then explained the meaning of two images that appeared on the big screen.
 - b. The professor turned on the projector, and she then explained the meaning of two images, that appeared on the big screen.
 - c. The professor turned on the projector and she then explained the meaning of two images, that appeared on the big screen.

9. Both the students and the professors watched the images on the large screen.
 - a. Both the students, and the professors: watched the images on the large screen.
 - b. Both the students and the professors watched the images on the large screen.
 - c. Both the students and the professors, watched the images on the large screen.

10. The images were too small for the large screen yet the students and the professors enjoyed the artistic elements.
 - a. The images were too small for the large screen yet the students, and the professors enjoyed the artistic elements.
 - b. The images were too small for the large screen, yet the students and the professors enjoyed the artistic elements.
 - c. The images were too small, for the large screen, yet the students, and the professors enjoyed the artistic elements.